



Unitarian Universalist Fellowship of Gainesville

UUFG Governing Board Meeting Agenda
March 25, 2024 – 6:30 pm to 8:30 pm

UUFG Covenant

In our relationships to one another, we covenant to:

- Respect and value every person in our congregation during times of agreement and disagreement,
- Minister to each other, celebrate our joys and give support in times of sorrow,
- Make decisions through a democratic process, participate, and respect the outcomes of the collective wisdom,
- Minister to each other, celebrate our joys and give support in times of sorrow,
- Make decisions through a democratic process, participate, and respect the outcomes of the collective wisdom,
- Set a positive example for children through our words, actions and instructions, while cherishing them as unique individuals,
- Give our time, energy, voices and economic resources to the common good,
- In all things be guided by our Unitarian Universalist principles.

1. [6:30 pm] Gathering and Meeting Preparation 10 min
 - a. Welcome, Call to Order, Quorum
 - b. Chalice Lighting and Reading
 - c. Board Covenant: *Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, trust and respect.*
 - d. Personal Check-In
 - e. Confirm agenda and roles (timekeeper, gratitude notes, external observer)
2. [6:40 pm] Congregational Input 10 min
3. [6:50 pm] Consent Agenda 15 min
 - a. Treasurer's Report Feb 2024 (Att. 1)
 - b. Fellowship Council March 2024 (Att. 2)
 - c. Board Meeting Minutes Feb 2024 (Att. 3)
 - d. Admin Report March 2024 (Att. 4)
 - e. RE Report (Att. 5)
4. [7:05 pm] Discussion, Action Items, Visioning 25 min
 - a. Weapons on campus; policy and Florida law
 - b. RE Chalices
5. [7:30 pm] Management and Facilities 25 min
 - a. Solar array completion (Att. 6)
 - b. Solar array rebate



Unitarian Universalist Fellowship of Gainesville

6. [7:55 pm] Leadership and Governance 25 min
 - a. Interim minister search committee update
 - b. Transportation and Minister's Discretionary Funds
 - c. Policy Manual

7. [8:20 pm] Wrap up 5 min
 - a. Emerging Concerns
 - b. Calendaring and Action Items
 - c. Gratitude notes
 - d. Board Process – external observer
 - e. Next meeting April 22, 2024

8. [8:30] Adjournment

Unitarian Universalist Fellowship - Gainesville FL								
Treasurer's Report as of February 2024 for General Fund								
Thursday, March 21, 2024								
Account #	Account Name	Period Activity February 2024	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget	Annual Budget Remaining
Income								
Income to General Fund								
Sustaining Gifts-Members & Friends								
4.100.030	Current Years Pledges	12,878.74	23,333.00	176,379.82	186,664.00	(10,284.18)	280,000.00	103,620.18
4.100.050	Sunday Collect/Unidentified G	700.06	1,333.00	7,299.60	10,664.00	(3,364.40)	16,000.00	8,700.40
	Total Sustaining Gifts-Members & Friends	\$13,578.80	\$24,666.00	\$183,679.42	\$197,328.00	(\$13,648.58)	\$296,000.00	\$112,320.58
Miscellaneous Income								
4.100.210	Rental Income	300.00	1,000.00	7,431.00	8,000.00	(569.00)	12,000.00	4,569.00
4.100.300	Special Activities and Auction	15,491.67	833.00	16,814.92*	6,664.00	10,150.92	10,000.00	(6,814.92)
4.100.330	Interest	42.04	25.00	353.05*	200.00	153.05	300.00	(53.05)
	Total Miscellaneous Income	\$15,833.71	\$1,858.00	\$24,598.97*	\$14,864.00	\$9,734.97	\$22,300.00	(\$2,298.97)
	Total Income to General Fund	\$29,412.51	\$26,524.00	\$208,278.39	\$212,192.00	(\$3,913.61)	\$318,300.00	\$110,021.61
	Total Income	\$29,412.51	\$26,524.00	\$208,278.39	\$212,192.00	(\$3,913.61)	\$318,300.00	\$110,021.61
Expense								
Expenses from General Fund								
Programs								
5.100.110	Membership	0.00	50.00	466.93*	400.00	66.93	600.00	133.07
5.100.120	UU Leadership	0.00	50.00	253.07	400.00	(146.93)	600.00	346.93
5.100.130	Social Justice	111.75	125.00	542.33	1,000.00	(457.67)	1,500.00	957.67
5.100.140	RELATE	0.00	13.00	0.00	104.00	(104.00)	150.00	150.00
5.100.150	CUUPS	0.00	21.00	0.00	168.00	(168.00)	250.00	250.00
5.100.240	RE Program Activities	85.28	167.00	887.65	1,336.00	(448.35)	2,000.00	1,112.35
5.100.280	Hospitality Budgeted	0.00	17.00	27.46	136.00	(108.54)	200.00	172.54
5.100.300	Special Activities and Auction Expenses	220.37	0.00	645.01*	0.00	645.01	0.00	(645.01)
5.100.310	Worship - Sunday Services	759.82	333.00	5,637.24*	2,664.00	2,973.24	4,000.00	(1,637.24)
5.100.320	Music Program	0.00	200.00	0.00	1,200.00	(1,200.00)	2,000.00	2,000.00
5.100.410	Canvass Expenses	0.00	0.00	0.00	0.00	0.00	500.00	500.00
5.100.430	Book Cart Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Total Programs	\$1,177.22	\$976.00	\$8,459.69*	\$7,408.00	\$1,051.69	\$11,800.00	\$3,340.31
Administration & Operational Support								
5.100.010	Board Discretionary Funds	0.00	125.00	0.00	1,000.00	(1,000.00)	1,500.00	1,500.00
5.100.020	Pastoral Care Expense	0.00	17.00	66.00	136.00	(70.00)	200.00	134.00
5.100.030	Contributions to Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.100.520	Denominational Dues	1,294.00	1,294.00	10,352.00	10,352.00	0.00	15,525.00	5,173.00
5.100.525	Insurance	1,434.35	1,500.00	12,002.65	13,000.00	(997.35)	19,000.00	6,997.35
5.100.530	Office Expense	325.01	583.00	4,135.58	4,664.00	(528.42)	7,000.00	2,864.42
5.100.540	Bookkeeper	175.00	208.00	1,037.50	1,664.00	(626.50)	2,500.00	1,462.50
5.100.545	Telephone & Internet	599.71	1,202.00	4,090.49	4,966.00	(875.51)	7,100.00	3,009.51
5.100.550	Utilities - Electricity & Water	2,330.23	1,667.00	11,071.34	13,336.00	(2,264.66)	20,000.00	8,928.66
5.100.560	Waste Disposal	198.21	200.00	1,661.91*	1,600.00	61.91	2,400.00	738.09
5.100.570	Custodial Service	770.00	770.00	6,160.00	6,160.00	0.00	9,240.00	3,080.00
5.100.572	Custodial Supplies	137.95	69.00	197.90	552.00	(354.10)	825.00	627.10
5.100.575	Facilities Maintenance	0.00	625.00	6,915.93*	5,000.00	1,915.93	7,500.00	584.07
5.100.580	Backflow and Fire Suppression	60.00	333.00	815.00	2,664.00	(1,849.00)	4,000.00	3,185.00
5.100.583	Security & Safety	0.00	25.00	317.00*	200.00	117.00	300.00	(17.00)
5.100.585	Pest Control	0.00	0.00	400.00	400.00	0.00	400.00	0.00
5.100.590	Other Expenses inc Bank Fees	244.85		244.85				

Unitarian Universalist Fellowship - Gainesville FL								
Treasurer's Report as of February 2024 for General Fund								
Thursday, March 21, 2024								
Account #	Account Name	Period Activity February 2024	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)	Annual Budget	Annual Budget Remaining
5.100.595	VANCO and Bank Fees	119.04	146.00	1,155.17	1,168.00	(12.83)	1,750.00	594.83
	Total Administration & Operational Support	\$7,688.35	\$8,764.00	\$60,623.32	\$66,862.00	(\$6,483.53)	\$99,240.00	\$38,861.53
Compensation & Related Expenses								
5.100.610	Ministers Salary	3,102.58	6,261.00	17,381.25	46,088.00	(28,706.75)	71,126.00	53,744.75
5.100.620	Ministers Housing Allowance	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
5.100.630	Ministers, In Lieu of Self Employment Tax	0.00	486.00	423.76	3,888.00	(3,464.24)	5,829.00	5,405.24
5.100.640	Ministers Pension Fund	0.00	684.00	553.93	5,472.00	(4,918.07)	8,203.00	7,649.07
5.100.650	Ministers Health Insurance	0.00	1,211.00	1,471.12	9,688.00	(8,216.88)	14,534.00	13,062.88
5.100.660	Ministerial Transition Expense	0.00	1,042.00	0.00	8,336.00	(8,336.00)	12,500.00	12,500.00
5.100.670	Ministers Professional Expenses	0.00	667.00	122.89	5,336.00	(5,213.11)	8,000.00	7,877.11
5.100.680	Contributions to Ministers Sabbatical Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.100.710	Congregational Administrator Salary	3,646.14	3,435.00	27,877.56*	27,480.00	397.56	41,215.00	13,337.44
5.100.712	Congregational Administrator-Professional Expenses	0.00	167.00	100.00	1,336.00	(1,236.00)	2,000.00	1,900.00
5.100.720	Choir Director Salary	1,639.54	2,174.00	8,621.83	17,392.00	(8,770.17)	26,088.00	17,466.17
5.100.721	Director of Music Programming Salary	0.00		885.89				
5.100.722	Music Director's Professional Expenses	0.00	260.00	0.00	1,560.00	(1,560.00)	2,600.00	2,600.00
5.100.725	Pianist/Accompanist - Payroll	250.00	1,105.00	3,050.00	8,840.00	(5,790.00)	13,261.00	10,211.00
5.100.728	Audiovisual Technician	256.50	667.00	1,445.75	5,336.00	(3,890.25)	8,000.00	6,554.25
5.100.731	Director of RE Salary	2,181.96	2,174.00	16,411.22	17,392.00	(980.78)	26,088.00	9,676.78
5.100.732	Director of Religious Education-Professional Exp.	76.76	217.00	710.39	1,736.00	(1,025.61)	2,600.00	1,889.61
5.100.740	Child Care	922.71	500.00	4,743.17*	4,000.00	743.17	6,000.00	1,256.83
5.100.820	Staff Pensions	343.00	343.00	2,744.00	2,744.00	0.00	4,121.00	1,377.00
5.100.910	Payroll Tax Expenses	875.72	600.00	5,771.75*	4,800.00	971.75	7,200.00	1,428.25
	Total Compensation & Related Expenses	\$13,294.91	\$21,993.00	\$96,314.51	\$175,424.00	(\$79,995.38)	\$263,365.00	\$167,936.38
	Total Expenses from General Fund	\$22,160.48	\$31,733.00	\$165,397.52	\$249,694.00	(\$85,427.22)	\$374,405.00	\$210,138.22
	Total Expense	\$22,160.48	\$31,733.00	\$165,397.52	\$249,694.00	(\$85,427.22)	\$374,405.00	\$210,138.22
	Difference	\$7,252.03	(\$5,209.00)	\$42,880.87	(\$37,502.00)		(\$56,105.00)	
* = Income/Expense exceeds amount budgeted to date								

		Unitarian Universalist Fellowship - Gainesville, FL	
		Budget Variance Report	
		February 2024	
Account #	Account Name		
Income			
Income to General Fund			
Sustaining Gifts-Members & Friends			
4.100.030	Current Years Pledges	February receipts are down significantly after a surge in January.	
4.100.050	Sunday Collect/Unidentified Giving	Through February, Sunday collection is under budget by \$3364	
Miscellaneous Income			
4.100.210	Rental Income	Main rental income from the Gainesville Bridge Club and Joy of the Lord Outreach Ministries.	
4.100.300	Special Activities-Auction	Two sources this month: \$12,717 is from the auction and \$2774 is from the rummage sale	
4.100.330	Interest		
Expense			
Expenses from General Fund			
Programs			
5.100.110	Membership		
5.100.120	UU Leadership		
5.100.130	Social Justice	new UUFG banner purchased for marches	
5.100.140	RELATE		
5.100.150	CUUPS		
5.100.240	RE Program Activities		
5.100.280	Hospitality Budgeted		
5.100.300	Special Activities and Auction Expenses	Mainly auction expenses, but also about \$32 for the rummage sale in February	
5.100.310	Worship - Sunday Services	In February, we provided honorariums to Rev. Tracie Barrett and Leon Larson	
5.100.320	Music Program		
5.100.410	Canvass Expenses		
5.100.420	Fundraising Expenses		
5.100.430	Book Cart Expense		
Administration & Operational Support			
5.100.010	Board Discretionary Funds		
5.100.020	Pastoral Care Expense		
5.100.030	Contributions to Reserves	Monthly payment, budgeted at 0 for this year	
5.100.520	Denominational Dues	Monthly payment. Our current dues are based on our 2021-2022 FY figures, which is why they are lower than normal.	
5.100.525	Insurance		
5.100.530	Office Expense	Includes contracts with Konica Minolta, MailChimp and Office 365. In January, credit card payments for directories (postage/envelopes) came due	
5.100.540	Bookkeeper	Contract with Mignon Craig, bookkeeper	
5.100.545	Telephone & Internet	Includes contract with Cox Communications, webhosts and other related services	
5.100.550	Utilities - Electricity	GRU/electric & water expenses. GRU applied a refund in October and November, which is why we are under budget for the year. In February, our electric bill and consumption went up. Out of \$2330 utilities, we spent \$1836 on electric.	
5.100.560	Waste Disposal	Contract with Waste Pro	
5.100.570	Custodial Service	Contract with One Guy Cleaning & Repair, Inc., Juan Rivera proprietor	
5.100.572	Custodial Supplies		
5.100.575	Facilities Maintenance		
5.100.580	Backflow and Fire Suppression		
5.100.583	Security & Safety	We are now paying for background checks using the Security line item.	
5.100.585	Pest Control	Melrose Pest Control's annual termite treatment was performed in September	
5.100.590	Other Expenses inc. Bank Fees	Mainly credit card expenses relating to auction purchases via Stripe, with some Venmo fees.	
5.100.595	VANCO and Bank Fees	Vanco manges our online donations.	

Unitarian Universalist Fellowship - Gainesville FL
Consolidated Fund Activity Report for February 2024

Thursday, March 14, 2024

Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE's	End Balance
3.100.100	General Fund Balance	92,638.08	29,412.51	22,160.48	0.00	99,890.11
3.100.321	Minister's Sabbatical Fund Balance	27,908.58	0.00	0.00	0.00	27,908.58
3.201.120	CUUPS Support Fund Balance	631.00	0.00	0.00	0.00	631.00
3.202.100	Music Support Fund	1,087.00	0.00	0.00	0.00	1,087.00
3.203.110	Memory Garden Fund	553.11	0.00	95.00	0.00	458.11
3.203.120	Courtyard Fund Balance	2,545.16	0.00	45.00	0.00	2,500.16
3.203.130	Solar Panel Fund Balance	14,000.00	200.00	14,000.00	0.00	200.00
3.203.140	Intermim Ministry Fund Balance	49,406.00	0.00	0.00	0.00	49,406.00
3.203.150	Labyrinth Fund Balance	2,000.00	0.00	0.00	0.00	2,000.00
3.204.110	Book Cart Fund	728.90	121.00	0.00	0.00	849.90
3.206.100	<i>Foundation Grants</i>					
3.206.113	Youth Room Update (Grant) Fund Balance	1,355.87	0.00	0.00	0.00	1,355.87
3.206.114	General Assembly Youth Travel (Grant) Balance	895.45	0.00	0.00	0.00	895.45
3.206.115	Banned Books (Grant) Fund Balance	462.39	0.00	388.44	0.00	73.95
3.206.116	Security Camera Grant Balance	600.00	0.00	0.00	0.00	600.00
3.206.140	UU Leadership Fund - Balance	3,619.40	1,000.00	0.00	0.00	4,619.40
3.210.100	<i>CYREC</i>					
3.210.110	RE Fund Balance	3,074.70	360.00	614.00	0.00	2,820.70
3.210.120	Youth Support Fund Balance	1,070.91	0.00	0.00	0.00	1,070.91
3.210.125	OWL Fund Balance	709.71	0.00	89.37	0.00	620.34
3.210.160	Playground/Coffee Fund Balance	95.00	0.00	0.00	0.00	95.00
3.216.100	<i>Social Justice Fund</i>					
3.216.110	Social Justice Unallocated Funds	3,160.25	0.00	0.00	0.00	3,160.25
3.216.150	Pineridge Fund	993.20	0.00	0.00	0.00	993.20
3.216.160	Share The Plate Balance	615.55	707.53	594.95	0.00	728.13
3.400.100	<i>Future Funding & Capital Reserve Accounts</i>					
3.404.110	Res. Fd for Large Scale Maintenance-Balance	53,994.57	0.00	0.00	0.00	53,994.57
3.500.100	Land & Building Fund	1,105,900.00	0.00	0.00	0.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	0.00	0.00	0.00	62,670.00
3.500.155	Solar Fund Bank Account Balance	22,235.75	14,000.00	0.00	0.00	36,235.75
3.500.200	UUFG Foundation Balance	461,233.99	0.00	500.00	500.00	461,233.99
3.500.250	Ministers Discretionary Fund Bank Account Balance	319.99	280.00	2.00	0.00	597.99
	Total	\$1,914,504.56	\$46,081.04	\$38,489.24	\$500.00	\$1,922,596.36

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narrative Report
February 2024

Account #	Account Name	Name	Source	Purpose
3.100.100	General Fund Balance			Beginning Bal is last month's ending balance. Receipts are the total income for the month. Disbursements are the total expenses for the month. End Balance equals the beginning balance, plus income, minus expenses.
3.100.301	Ministers Discretionary Fund Balance	Mary Anthony	Donations	This is a pass-thru account. We transfer this money to a separate checking account that the minister manages. Doesn't show up on the December report because no activity or balance.
3.100.321	Ministers Sabbatical Fund Balance	Board	General Fund	Originally money reserved for a substitute Minister when our Minister goes on Sabbatical (Yrs 4-7) . Will be used to cover interim ministry expenses in coming years.
3.201.120	CUUPS Support Fund Balance	Debra Neill-Mareci	Donations	For Sacred Oak CUUPS group for ritual expenses and fire circle upkeep
3.202.100	Music Support Fund	Beverly Sanders, Choir President	Donations/Events	For music program expenses not covered by the budgeted line item
3.203.110	Memory Garden Fund	Pete Turner & Tamara Evonne	Donations	For the maintenance of the memory garden. Main expenses are name plates for deceased members and shrub spraying
3.203.120	Courtyard Fund Balance	Peggy Maloney	Donations	Funds remaining from drive to purchase benches and landscaping the courtyard. Funds are used for improvements and long-term maintenance of the courtyard. September expenses: mulching
3.203.130	Solar Panel Fund Balance	Mary Anthony	Donations	Pass through account used for donations for our solar panel project. Money is transferred into our Solar Panel checking account.
3.203.140	Interim Ministry Fund	Mary Anthony	Donations	Donated funds held to help pay salary and expenses of an interim minister.
3.203.150	Labrynth Fund	Debra Neill-Mareci	Donations	Funds to maintain and improve our labyrinth. Money transferred in July from Foundation grant line item per Denis Whittaker & family.
3.204.110	Book Cart Fund	Paul Hargrave	Sales	Book purchase income will be reallocated from this fund into the General Fund at the end of the year.
	Foundation Grants			
3.206.113	Youth Room Update Fund	James Chase	Foundation	Fall 2022 grant to purchase new furniture, etc., for Youth Room
3.206.114	General Assembly Youth Travel	James Chase	Foundation	Spring 2023 grant to help youth travel to GA. Balance to be returned tto Foundation
3.206.140	UU Leadership Fund	LDC	Foundation	In February, the Foundation extended a \$1000 grant to Leadership
3.206.141	OWL Fund (Grant) Balance	James Chase	Foundation	OWL training and programs. Two OWL courses began in fall 2023 with one class running through spring 2024.

Unitarian Universalist Fellowship - Gainesville
Consolidated Fund Narrative Report
February 2024

Account #	Account Name	Name	Source	Purpose
	<i>CYREC</i>			
3.210.120	RE Fund Balance	James Chase		To benefit children & youth. February activity reflects t-shirt purchases and sales
3.210.120	Youth Support Fund Balance	Janese Nix & Mary Bahr	Fundraisers (pancake breakfasts, CON fees, car washes, etc.)	To support Youth Group activities and events
3.210.125	OWL Fund Balance	James Chase	Payments	Funds received to pay for OWL training and classes
3.201.160	Playground/Coffee Fund Balance	James Chase		To support playground equipment and supplies
	<i>Social Justice Fund</i>			
3.216.110	Social Justice Unallocated Funds	Mary Bahr	Directed donations	To cover costs not budgeted for external events, membership fees to other organizations, etc.
3.216.150	Pineridge Fund	Mary Bahr	Directed donations	To pay for Pineridge expenses exclusively.
2.216.160	Share The Plate Balance	Mary Bahr	Directed Donations	These monies are paid out to approved charities. In February, the beginning balance doesn't equal the disbursement because of a \$20.60 donation that was entered into the donations module, but not actually transferred into accounting until the February reconciliation (in March)
2.216.220	UU Service Committee Fund Balance	Mary Bahr	Directed Donations	Guest at Your Table collection - benefitting UUSC
	<i>Future Funding & Capital Reserve Accts.</i>			
3.404.110	Res. Fd for Large Scale Maintenance- Balance	Facilities/Board	Board	This account is for large maintenance items (e.g., major fire suppression system repair, air conditioners, roof replacement, exterior painting, etc.)
3.500.100	Land & Building Fund			This is an old assessment of the value of the land and buildings.
3.500.150	Furnishings & Equipment Fund			This is an old value of furnishings and equipment.
3.500.155	Solar Fund Bank Account Balance	Leah Cobb Lee & Mary Anthony	Donations	Money transferred from Solar Panel Fund pass through account to pay for the installation of solar panels. In January, we paid our third installment.
3.500.200	UUFG Foundation Balance	Foundation	Foundation	This number is provided by our Foundation's treasurer, updated as new figures are made available
3.500.201	Foundation Donation Fund Balance			Pass through account to process donations to the Foundation
3.500.250	Ministers Discretionary Fund Bank Acct Bal.	Leah Cobb Lee & Mary Anthony	Donations	This is the balance in the Minister's Discretionary Fund Bank Acct, updated monthly.

Unitarian Universalist Fellowship - Gainesville FL			
Balance Sheet as of February 29, 2024			
Thursday, March 14, 2024			
Account #	Account Name	Beginning Balance	YTD Balance
Assets			
Cash			
1.000.130	Ameris Bank-Checking	92,081.23	174,536.61
1.000.140	Ameris Bank-Money Market	81,074.95	81,428.00
1.000.155	Solar Fund - Checking	0.00	36,235.75
	Total Cash	\$173,156.18	\$292,200.36
Fixed Assets			
1.000.310	Building & Land	1,105,900.00	1,105,900.00
1.000.320	Equipment	62,670.00	62,670.00
	Total Fixed Assets	\$1,168,570.00	\$1,168,570.00
Other Assets			
1.000.410	UUFG Foundation	428,765.57	461,233.99
1.100.250	Ministers Discretionary Fund Account	627.99	597.99
	Total Other Assets	\$429,393.56	\$461,831.98
	Total Assets	\$1,771,119.74	\$1,922,602.34
Liabilities			
Current Liabilities			
2.000.120	Payroll Taxes Payable	5.98	5.98
	Total Current Liabilities	\$5.98	\$5.98
	Total Liabilities	\$5.98	\$5.98
Fund Balance			
3.100.100	General Fund Balance	57,009.24	99,890.11
3.100.321	Minister's Sabbatical Fund Balance	27,908.58	27,908.58
3.201.120	CUUPS Support Fund Balance	431.00	631.00
3.202.100	Music Support Fund	1,087.00	1,087.00
3.203.110	Memory Garden Fund	760.11	458.11
3.203.120	Courtyard Fund Balance	4,215.16	2,500.16
3.203.130	Solar Panel Fund Balance	0.00	200.00
3.203.140	Intermim Ministry Fund Balance	5,663.00	49,406.00
3.203.150	Labyrinth Fund Balance	0.00	2,000.00
3.204.110	Book Cart Fund	312.00	849.90
3.206.100	<i>Foundation Grants</i>		
3.206.113	Youth Room Update (Grant) Fund Balance	1,463.36	1,355.87
3.206.114	General Assembly Youth Travel (Grant) Balance	4,188.80	895.45
3.206.115	Banned Books (Grant) Fund Balance	0.00	73.95
3.206.116	Security Camera Grant Balance	0.00	600.00
3.206.140	UU Leadership Fund - Balance	4,519.40	4,619.40
3.206.141	OWL Fund (Grant) Balance	598.07	0.00
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	0.00
	<i>Total Foundation Grants</i>	<i>\$13,269.63</i>	<i>\$7,544.67</i>
3.210.100	<i>CYREC</i>		
3.210.110	RE Fund Balance	2,776.70	2,820.70
3.210.120	Youth Support Fund Balance	1,070.91	1,070.91
3.210.125	OWL Fund Balance	0.00	620.34
3.210.160	Playground/Coffee Fund Balance	95.00	95.00
	<i>Total CYREC</i>	<i>\$3,942.61</i>	<i>\$4,606.95</i>
3.216.100	<i>Social Justice Fund</i>		
3.216.110	Social Justice Unallocated Funds	2,882.72	3,160.25
3.216.150	Pineridge Fund	1,216.98	993.20
3.216.160	Share The Plate Balance	457.60	728.13
	<i>Total Social Justice Fund</i>	<i>\$4,557.30</i>	<i>\$4,881.58</i>
3.400.100	<i>Future Funding & Capital Reserve Accounts Balance</i>		
3.404.110	Res. Fd for Large Scale Maintenance- Balance	53,994.57	53,994.57
	<i>Total Future Funding & Capital Reserve Accounts Balance</i>	<i>\$53,994.57</i>	<i>\$53,994.57</i>
3.500.100	Land & Building Fund	1,105,900.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	62,670.00
3.500.155	Solar Fund Bank Account Balance	0.00	36,235.75
3.500.200	UUFG Foundation Balance	428,765.57	461,233.99
3.500.250	Ministers Discretionary Fund Bank Account Balance	627.99	597.99
	Total Fund Balance	\$1,771,113.76	\$1,922,596.36
	Total Liabilities and Fund Balance	\$1,771,119.74	\$1,922,602.34

Report on the Fellowship Council – Monthly Meeting (March 12, 2024 – 7:00 to 8:00pm) Unitarian Universalist Fellowship of Gainesville, Florida

Meeting opened at 7:00pm with facilitator: Michael Hazlett, Governing Board Vice President. Members Present: Liz Stewart (Worship Team); Beverly Sanders (Choir Circle); Kay Anderson (Humanist Group - HUUGG); Jonathon Coron (Safety Committee); Pat Caren (Social Justice- Family Promise); Debra Neill Mareci (List-serve and Usher Coordination) The total number in attendance was eight (7). Meeting Opened with a Chalice lighting and reading.

Light of Our Creative Spirits: We light our chalice this afternoon (morning, evening)

— light of our Creative Spirits — light of our Wise Souls — light of our Wondering and Curious Minds

__ light of Love for this place, this people, this work

Illuminate our hearts and the spaces between them in this Sacred Time of unfolding. Blessed be.

Author: Tracy Johnson (UUA Website)

Michael Hazlett as usual requested monthly reports from Fellowship Council committees. Contents of these reports are forwarded the UUFG Office Administrator and UUFG Governing Board. Monthly committee reports will help apprise the Governing Board of the see types of activities and collaboration needed at the fellowship. Each committee reporting should share successes, needs and plans for the future.

As during the previous month, round table discussion covered a wide range of issues.

Like previous months, Michael Hazlett wished to encourage wider participation in Fellowship Council and standing committees. Some additional recruitment of members to various committees included: Choir Participation; Communications (**need chair**); Facilities; Hospitality (needs chair); Membership (**needs chair**); Safety Committee; and Worship Team. Discussion about recruitment for members to be in committees varied. Michael Hazlett will be contacting individual Board members to participation. Michael Hazlett led a review of recent and upcoming Fellowship wide activities. The Rummage Sale, held on February 24th, was highly successful – with special thanks going to Marilyn Roberts for her efforts. Mike Hazlett also presented an overview of the Stewardship Campaign for 2024/2025 - using the theme of all of us Rowing the UUFG Boat toward our goal of a Full Time Interim Minister. Sandra Topp has been coordinating stewardship with the assistance of Judi Oltmans, Evan Waldt, Judith Kendall, and Mike Hazlett (Board Liaison). The Stewardship Campaign will end on March 24th worship service and followed by a luncheon sponsored by the Stewardship team.

Beverly Sanders, for Choir and Music Program, reported that our current Pianist (Tane' DeKrey) continues to do an excellent job directing the choir. Kirsten Flamand has also stepped up to help with other music related duties and nautical decorations for worship (per our nautical theme for stewardship). Kirsten Flamand is continuing to seek members who have varying degrees of talent in singing or musical instrument proficiency. **Beverly Sanders requested that the Governing Board approve the holding of a UUFG Choir Concert on May 3rd – with voluntary donations to go to the UUFG Choir and Music Programs (BOARD ACTION REQUEST).**

While there was no formal report from Hospitality – given no formal committee – their was discussion for the development of a UUFG Foundation Grant Request for an upgrade of the Kitchen in the Phillips Hall. Debra Neill Mareci and Hazel Hazlett will work on a proposal for the UUFG Foundation. Other grant opportunities may also be considered for the Worship Team and Choir Circle.

Membership Committee currently has no chair and activities of the committee are being carried out by Susan Christy and Judith Kendall. Still new visitor orientations have been occurring each month with a number of new members joining the Fellowship since January.

Safety Committee Chair (Jonathan Coron) presented a summary of their activities. Other activities including Conflict Resolution Training needed for Safety Team members and monitors. The safety committee report (Jonathan) and worship (Liz) reports have continued a discussion about safely managing visitors while supporting and welcoming them and not allowing disruption of services. The consideration of a UUFG Policy regarding Firearms on the UUFG property will be taken up by the Safety Committee.

Social Justice Circle indicated a continuation in a number of areas including: Participation in Family Promise activities with Westminster Presbyterian Church; continued support for the Palestinian-Gaza Cease Fire Resolution; Banned books Readout: Updates and opportunity to volunteer; Medicaid expansion petitions and UUFG Hub status; Voter registration and voter information. Solar array update and Solar celebration planning; and Food for Kids volunteer opportunities.

The Worship Committee continues their efforts to cover Sunday worship services. Liz Stuart and the Worship Team have worship services planned through early May. Their intention is to continue planning services through the Summer. Those attending Fellowship Council again expressed their gratitude for Liz Stuart and Kirsten Flamand for their significant efforts in the absence of a full-time pastor. Worship Chair Liz Stewart reported her relief and gratitude that many people have stepped up to help with leading or participating in services. Much of the technical issues during worship, such as YouTube streaming, wearable mics, the hearing loop have been resolved. Revision of the Worship Committee Charter for the Governing Boards review was first considered last month and should be ready for a second reading and final approval – See **Attachment A** for this revised Charter. **This Charter update is an ACTION ITEM for Governing Board Approval.**

Finally, there are two action items for Board Consideration.

- 1. Consideration and Approval of UUFG Choir Concert on May 3rd for Board Approval**
- 2. Review and Reading of the revised Worship Committee Charter (Attachment A).**

The next meeting of the Fellowship Council is scheduled for Tuesday, May 9th at 7:00 pm (via Zoom). An agenda and notifications will be forward in the first week of May for our next meeting. The Fellowship Council meeting adjourned early at 8:00 pm with the extinguishing of the chalice and final reading. Submitted by Michael Hazlett, Governing Board Vice President and Fellowship Council Facilitator.

Respectfully Submitted by

Michael Hazlett
Governing Board Vice President
and Fellowship Council Facilitator

ATTACHMENT A**CHARTER****Worship Associate Team (Submitted for Board Review - February 2024)****Approved:****1. Purpose:**

The Worship Associates, in conjunction with the minister, Choir Circle, Tech Team and the administrative staff, organize, plan and execute the weekly Sunday worship services.

2. Committee Members & Leadership:

Minister, Worship Chair, Worship Associates, Choir Circle, Tech Team, Director of Life Span Faith Development

3. Meetings:

The committee meets the first Tuesday of each month via Zoom at 6:30 p.m. Non-members would be welcome to attend.

4. Responsibilities:

Schedule Worship Associates to cover each Sunday service. Work with the minister and/or guest speaker to prepare the Order of Service for each Sunday. Write and/or gather necessary readings, stories, chalice lighting/extinguishing words. Work with the Choir Circle to select hymns and other music. Ensure delivery of necessary slides to the Tech Team in a timely manner. Prepare the sanctuary for Sunday service. Conduct the service with the minister and/or guest speaker.

5. Annual Budget: As assigned by the Board**6. Annual goals for 2023-2024:**

Fill the pulpit every Sunday by providing exceptional lay-led and contract services. Collaborate with the Sound Team to continue to improve the quality of sound in the sanctuary.

As of 02/2024 the following are the individuals involved:

Worship Associates: Liz Stewart, Chair; Carol Stiles (representing Valdosta), Mary Anthony, Elise Atlas, Steve Atlas, Sue Boone, Susan Christy, Anna Deyle, Sarah Hausman, Erin Parish, Jeff Stevens, Evan Waldt

Choir Circle: Tane' DeKrey, Choir Director; Kirsten Flamand, Acting Music Director; Bev Sanders, Choir President

Tech Team: Erin Parish, Ricardo Sosa-Melo

Director of Life Span Development: James Chase

Summary of February 2024 UUG Governing Board Meeting Minutes

- David Willkomm, Steve and Elise Atlas developed a “Survey for Members Who No Longer Attend”, to assess reason people have not returned to the Fellowship. Mike Hazlett, **MOTION** that once revisions are made that survey be submitted to Fellowship Council and Board. Norden Lucke seconds. **PASSES** unanimously.
- Leah Cobb Lee, we are changing email servers, began using QR codes for monetary donations, still looking for a bookkeeper, Cam Pierce taking some time off in March. Leah Cobb Lee, **MOTION** to approve Consent Agenda. Mary Anthony seconds. **PASSES** unanimously.
- Erin Parish, Article II Listening Circles are scheduled for April 7, April 14 and April 28. They will be held in the sanctuary after service on Sunday.
- Leadership Development Council had a minor revision to their charter. Leah Cobb Lee, **MOTION** to approve Leadership Development Council Charter revision. Mike Hazlett, seconds. **PASSES** unanimously.
- Discussion on policy needed for how committee chairs are selected and how long their terms should be. If there is no committee then Board needs to select committee chair. Membership Committee is vacant.
- Interim minister search discussion – Norden Lucke, Search Committee has interviewed 1 person from Tarpon Springs, 1 person only wants Zoom and half time and 1 person took another job. Rev Dr Tracie Barrett, I talked to people I knew and told them you were looking, so that’s why they were interviewed before the process started. Search Committee is going to update packet that possible candidates see on our site. Leah Cobb Lee, there is a

complication, people donated money for interim and we may not be able to use that money if we hire a contract minister. Mary Anthony, we would not be able to to interim money for a contract minister.

- Leah Cobb Lee, rener Joy of the Lord Ministries has a member that received certification as health aide and wants to use a room at UUFG for adult daycare for several adults weekdays from 9am-5pm. Board decided. Need more details. Before making decision
- Headset mics for speakers – Board approved Jim Benedict to tell Cam Pierce to buy headset mics for speakers.
- Drop box for petitions for Medicaid Expansion - Mary Anthony, **MOTION** to allow UUFG to be a place for petitions for Medicaid Expansion drop box. Tom Christy seconds. **PASSES** unanimously.
- **Leah Cobb Lee, Board to write gun policy and to say no to Safety Committee no guns allowed sign. YES unanimously.**
- Next meeting March 25, 2024



Unitarian Universalist Fellowship of Gainesville

To: Governing Board
From: Cam Pierce
Date: March 21, 2024
RE: Monthly Congregational Admin Report to the Board

Membership Numbers

We currently have 154 members and 23 supporting friends on our rolls. This past month, we welcomed Marcia and Dan Wolfe to membership. We also received word from Thunder Marsh’s brother that Thunder died in November 2023.

Sunday Service Attendance

Sundays, February 2024 –

- Average in person attendance for four Sundays: 76
- Average YouTube visits for four Sundays: 82
- Total average participation for four Sundays: 157
- Current YouTube subscribers: 302

Date	YouTube	In-Person	
		Adult Attendance	Total
2/4/2024	107	75	182
2/11/2024	85	81	168
2/18/2024	70	79	149
2/25/2024	65	67	132

Sundays, February 2023 –

The Governing Board did not hold its monthly meeting in March 2023, so February 2023 numbers were not reported.

Attendance for February

Because I was out of office and other time constraints, I will submit February attendance numbers with my April report.

UUG Office Notes

Website and Email Hosting

Though not without some hiccups, in March we successfully migrated our emails and listservs to DreamHost, the same vendor that hosts our uufg.org website. Additionally, we move our uufg.org domain registrar from Networks Solutions to DreamHost in order to consolidate our internet services. This migration absorbed a significant quantity of my time, with gratitude for assistance from Debra Neill-Mareci and DreamHost's customer service.

Rentals

Our main two renters are Gainesville Bridge Club and Joy of the Lord Outreach Ministries, which continues to use our Fellowship Hall on Sundays. In February, our rentals also included Paynes Prairie Chapter of the Florida Native Plant Society. In April, Life Line Screenings will again use our Social Hall. This spring, we do not have anyone renting our Sanctuary for concerts on our calendar.

Mailings & Communications

I continue to send the link to monthly Touchstone Journals via MailChimp with some hard copies mailed to a few members who requested that service. Also as usual, I sent out anniversary letters to all members who have joined the Fellowship in any given month as well as creating weekly Gazettes.

With the transition to DreamHost, we were able to resume using MailChimp for Chalice Connections.

In March, I have assisted the stewardship committee with two mailings.

Finance

We successfully used Stripe and Auctria.com to manage auction bids and credit card payments. Susan Christy used Auctria to create invoices and track payments. Stripe turned the bid payments into deposits. With Mignon, we learned how to track and enter credit card batch payments from Stripe, so that donors receive proper credit and we can reconcile our bank account.

In February, we used four different online payment vendors: Stripe, PayPal, Venmo and Vanco.

I participated in Finance Committee meetings in advance of the February Town Hall Meeting, and I anticipate assisting in entering pledges and helping members of the Finance Committee prepare a budget to present to the board in advance of the May Annual Meeting.

Bookkeeper Position

We still need to find a replacement for Mignon, but are slow walking that process as Mignon is not averse to continuing for the time being.

Zoom

Our Zoom contract via the UU Ministers Association ended in January. I worked with Jessica Curren in the UUA Southeast Region Office to transition to a new Zoom contract via the UUA. The new accounts are not as robust as the UUMA provided, but the new contract should provide adequate service for our needs.

Safety Committee

I attended the March Safety Team meeting, chaired by Jonathan Coron. The Safety Team, especially benefitting from Jowe Rowe's work, is working through video security concerns. While the Safety Team has a \$600 for three battery-powered cameras (ring camera and two video cameras), we are increasingly aware of the potential need to have a system that is readily expandable. Various stakeholders have mentioned potential cameras for the playground, fire circle and northwest corner of the Fellowship Hall where the six Tesla solar converters are located.

Front Sign

I have been changing messages on the front sign to reflect upcoming service titles or speakers. Much thanks to Paul Hargrave, who changed the sign during my spring break vacation.

Facilities

We successfully passed our annual fire system check.

Personal Time

I am presently scheduled to take time off from Thursday, April 11 through Monday, April 15 (possibly Tuesday, April 16) to help my son Nicholas move from Tallahassee to Charlotte, NC, where he has accepted a new job.

March 2024

RE is being held on the 1st and 3rd Sundays of the month. James has paused Spirit Play for now, as a response to the needs of our older RE kids. In its place, they are running a D&D style adventure game with the kids called "No Thank You Evil." This has been met with a lot of enthusiasm, and James is working to build up a volunteer base for this style of class.

James has been working with the Social Justice circle to bring more awareness to the Banned Books in our local schools. They will be introducing the project near the beginning of April and will be focusing on presenting banned books for the Moment for all Ages.

RE has been hosting messy play dates on the last Sunday of the month, and attendance is slowly increasing on those days. For the last Sunday of March, we will be celebrating with a Spring Celebration Messy Playdate - they will celebrate both Holi and Easter with a big messy party, and all ages will be invited.

OWL is coming to a close, the final day will be on March 24th. James is still trying to get enough interested parties to host an "all-levels" OWL Training. There are 22 interested parties at this time, and James will go ahead and try to book trainers for only two levels if there is not more interest by the middle of April.

James has also been taking classes for the RE Credentialing program. They are working with their mentor to be credentialed by the end of 2025 - Right now they are taking "Beloved Conversations". One thing they took away from their "Family Ministries" class was the importance of faith formation through ritual at home. James has been collecting Chalices to send home with Families and individuals who don't have them - along with collections of Chalice Lighting prayers.

James reached out to a local potter, and commissioned a variety of chalices - They have these prepared, and will be offering them for sale at the book cart, as an ongoing fundraiser for the RE Program. These will be available for Membership to purchase at cost for new members, along with the shirts remaining from our last Fundraiser.

James would like to start an online Shop for the RE department - They've discussed this with Cam and believe it would be simple to add onto the church website. They would use this page to allow for people to view and purchase the fundraising Chalices and Shirts.

Solar Banking Account Activity as of March 21, 2023

Date	Debit	Credit	Calculated Balance
10/04/2023		\$6,000	\$6,000
10/23/2023		\$30,000	\$36,000
11/06/2023		\$12,000	\$48,000
11/29/2023		\$10,000	\$58,000
11/29/2023		\$7,326	\$65,326
12/05/2024	\$9,072		\$56,254
12/05/2024	\$9,072		\$47,182
01/10/2024		\$11,342	\$58,524
01/30/2024	\$36,288		\$22,236
02/14/2024		\$14,000	\$36,236
03/19/2024		\$200	\$36,436
03/19/2024	\$27,216		\$9,220
final payment - waiting on invoice	\$9,072		\$148