

#### UUFG Governing Board Meeting Agenda April 22, 2024 – 6:30 pm to 8:30 pm

#### **UUFG** Covenant

In our relationships to one another, we covenant to:

- Respect and value every person in our congregation during times of agreement and disagreement,
- Minister to each other, celebrate our joys and give support in times of sorrow,
- Make decisions through a democratic process, participate, and respect the outcomes of the collective wisdom,
- Minister to each other, celebrate our joys and give support in times of sorrow,
- Make decisions through a democratic process, participate, and respect the outcomes of the collective wisdom,
- Set a positive example for children through our words, actions and instructions, while cherishing them as unique individuals,
- Give our time, energy, voices and economic resources to the common good,
- In all things be guided by our Unitarian Universalist principles.
- 1. [6:30 pm] Gathering and Meeting Preparation

10 min

- a. Welcome, Call to Order, Quorum
- b. Chalice Lighting and Reading
- c. Board Covenant: Inspired by our Unitarian Universalist principles, together we guide our congregation and its mission and vision with transparency, gratitude, trust and respect.
- d. Personal Check-In
- e. Confirm agenda and roles (timekeeper, gratitude notes, external observer)
- 2. [6:40 pm] Congregational Input

10 min

3. [6:50 pm] Consent Agenda

15 min

- a. Treasurer's Report April 2024 (Att. 1)
- b. Fellowship Council April 2024 (Att. 2)
- c. Board Meeting Minutes March 2024 (Att. 3)
- d. Admin Report April 2024 (Att. 4)
- 4. [7:05 pm] Discussion, Action Items, Visioning

35 min

- a. Worship Committee Chair resignation- Leah Cobb Lee
- b. Safety Monitors- Norden Lucke
- c. Ceasefire Resolution- Leah Cobb Lee (Att. 5)
- d. Foundation Grants- Leah Cobb Lee (Att. 6)
- 5. [7:40 pm] Leadership and Governance

35 min

- a. Bookkeeper- Mary Anthony
- b. Inactive Member Survey- Tom Mareci (Att. 7)



- c. Article II workshop update- Erin Parish
- d. Stewardship update- Mike Hazlett
- e. May 5<sup>th</sup> Congregational Meeting preparation- Leah Cobb Lee
- 6. [8:15 pm] Wrap up

10 min

- a. Emerging Concerns
- b. Calendaring and Action Items
- c. Gratitude notes
- d. Board Process external observer
- e. Next meeting May 27, 2024
- 7. [8:30] Adjournment

Attachment 1 1 of 8

	Unitarian U	niversalist Fellowship -	- Gainesville FL					
	Treasurer's Re	port as of March 2024	for General Fund					
Thursday, April 4	4, 2024						Ш	
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under	Annual Budget	Annual Budget
recount "	Account value	March 2024	Wolting Budget	1 1D Bulance	Budget 11b	YTD+(-)	Aimaai Baaget	Remaining
		174411111111111111111111111111111111111				112 ()		Ttemaming
Income								
Income to Genera	l Fund							
Sustaining Gifts-M	Members & Friends							
4.100.030	Current Years Pledges	23,376.19	23,333.00	199,756.01	209,997.00	(10,240.99)	280,000.00	80,243.99
4.100.050	Sunday Collect/Unidentified G	1,246.39	1,333.00	8,545.99	11,997.00	(3,451.01)	16,000.00	7,454.01
	Total Sustaining Gifts-Members & Friends	\$24,622.58	\$24,666.00	\$208,302.00	\$221,994.00	(\$13,692.00)	\$296,000.00	\$87,698.00
Miscellaneous Inc	come							
4.100.210	Rental Income	1,000.00	1,000.00	8,431.00	9,000.00	(569.00)	12,000.00	3,569.00
4.100.300	Special Activities and Auction	215.00	833.00	17,029.92*	7,497.00	9,532.92	10,000.00	(7,029.92)
4.100.330	Interest	44.97	25.00	398.02*	225.00	173.02	300.00	(98.02)
	Total Miscellaneous Income	\$1,259.97	\$1,858.00	\$25,858.94*	\$16,722.00	\$9,136.94	\$22,300.00	(\$3,558.94)
	Total Income to General Fund	\$25,882.55	\$26,524.00	\$234,160.94	\$238,716.00	(\$4,555.06)	\$318,300.00	\$84,139.06
	Total Income	\$25,882.55	\$26,524.00	\$234,160.94	\$238,716.00	(\$4,555.06)	\$318,300.00	\$84,139.06
Expense		H	<del>П</del>					
Expenses from Ge	eneral Fund							
Programs								
5.100.110	Membership	26.90	50.00	493.83*	450.00	43.83	600.00	106.17
5.100.120	UU Leadership	30.00	50.00	283.07	450.00	(166.93)	600.00	316.93
5.100.130	Social Justice	285.78	125.00	828.11	1,125.00	(296.89)	1,500.00	671.89
5.100.140	RELATE	0.00	13.00	0.00	117.00	(117.00)	150.00	150.00
5.100.150	CUUPS	0.00	21.00	0.00	189.00	(189.00)	250.00	250.00
5.100.240	RE Program Activities	109.55	167.00	997.20	1,503.00	(505.80)	2,000.00	1,002.80
5.100.280	Hospitality Budgeted	0.00	17.00	27.46	153.00	(125.54)	200.00	172.54
5.100.300	Special Activities and Auction Expenses	15.03	0.00	660.04*	0.00	660.04	0.00	(660.04)
5.100.310	Worship - Sunday Services	525.90	333.00	6,163.14*	2,997.00	3,166.14	4,000.00	(2,163.14)
5.100.320	Music Program	391.59	200.00	391.59	1,400.00	(1,008.41)	2,000.00	1,608.41
5.100.410	Canvass Expenses	0.00	500.00	0.00	500.00	(500.00)	500.00	500.00
5.100.430	Book Cart Expense  Total Programs	0.00 <b>\$1,384.75</b>	0.00	0.00 <b>\$9,844.44</b> *	0.00 <b>\$8,884.00</b>	9.00 \$960.44	\$11,800.00	0.00
4.1.1.1.1.0		\$1,384.75	\$1,476.00	\$9,044.44*	\$0,004.00	\$900.44	\$11,000.00	\$1,955.56
	Operational Support	0.00	125.00	0.00	1 125 00	(1.125.00)	1.500.00	1 500 00
5.100.010 5.100.020	Board Discretionary Funds  Pertoral Care Expenses	0.00	125.00 17.00	0.00 66.00	1,125.00 153.00	(1,125.00) (87.00)	1,500.00	1,500.00 134.00
5.100.020	Pastoral Care Expense Contributions to Reserves	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.100.520	Denominational Dues	1,294.00	1,294.00	11,646.00	11,646.00	0.00	15,525.00	3,879.00
5.100.525	Insurance	1,538.35	1,500.00	13,541.00	14,500.00	(959.00)	19,000.00	5,459.00
5.100.530	Office Expense	173.06	583.00	4,308.64	5,247.00	(938.36)	7,000.00	2,691.36
5.100.540	Bookkeeper	275.00	208.00	1,312.50	1,872.00	(559.50)	2,500.00	1,187.50
5.100.545	Telephone & Internet	739.59	688.00	4,830.08	5,654.00	(823.92)	7,100.00	2,269.92
5.100.550	Utilities - Electricity & Water	1,823.45	1,667.00	12,894.79	15,003.00	(2,108.21)	20,000.00	7,105.21
5.100.560	Waste Disposal	200.14	200.00	1,862.05*	1,800.00	62.05	2,400.00	537.95
5.100.570	Custodial Service	905.39	770.00	7,065.39*	6,930.00	135.39	9,240.00	2,174.61
5.100.572	Custodial Supplies	0.00	69.00	197.90	621.00	(423.10)	825.00	627.10
5.100.575	Facilities Maintenance	64.38	625.00	6,980.31*	5,625.00	1,355.31	7,500.00	519.69
5.100.580	Backflow and Fire Suppression	1,672.37	333.00	2,487.37	2,997.00	(509.63)	4,000.00	1,512.63
5.100.583	Security & Safety	0.00	25.00	317.00*	225.00	92.00	300.00	(17.00)
5.100.585	Pest Control	0.00	0.00	400.00	400.00	0.00	400.00	0.00
5.100.590	Other Expenses inc Bank Fees	(244.85)		0.00				

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	Unitarian U	niversalist Fellowship	- Gainesville FL					
	Treasurer's Re	eport as of March 202	4 for General Fund					
Thursday, April 4	4, 2024							
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under	Annual Budget	Annual Budget
Account #	Account Name	March 2024	Within Budget	1 1D Balance	Dudget 11D	YTD+(-)	Ailliuai Duuget	Remaining
		With 2024				110+(-)		Kemaming
5.100.595	VANCO, Online Platform and Bank Fees	353.81	146.00	1,508.98*	1,314.00	194.98	1,750.00	241.02
	Total Administration & Operational Support	\$8,794.69	\$8,250.00	\$69,418.01	\$75,112.00	(\$5,693.99)	\$99,240.00	\$29,821.99
Compensation &	Related Expenses	<u> </u>						
5.100.610	Ministers Salary	3,102.58	6,261.00	20,483.83	52,349.00	(31,865.17)	71,126.00	50,642.17
5.100.620	Ministers Housing Allowance	0.00	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00
5.100.630	Ministers, In Lieu of Self Employment Tax	0.00	486.00	423.76	4,374.00	(3,950.24)	5,829.00	5,405.24
5.100.640	Ministers Pension Fund	0.00	684.00	553.93	6,156.00	(5,602.07)	8,203.00	7,649.07
5.100.650	Ministers Health Insurance	0.00	1,211.00	1,471.12	10,899.00	(9,427.88)	14,534.00	13,062.88
5.100.660	Ministerial Transition Expense	0.00	1,042.00	0.00	9,378.00	(9,378.00)	12,500.00	12,500.00
5.100.670	Ministers Professional Expenses	0.00	667.00	122.89	6,003.00	(5,880.11)	8,000.00	7,877.11
5.100.680	Contributions to Ministers Sabbatical Fund	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5.100.710	Congregational Administrator Salary	3,170.56	3,435.00	31,048.12*	30,915.00	133.12	41,215.00	10,166.88
5.100.712	Congregational Administrator-Professional Expenses	0.00	167.00	100.00	1,503.00	(1,403.00)	2,000.00	1,900.00
5.100.720	Choir Director Salary	1,639.54	2,174.00	10,261.37	19,566.00	(9,304.63)	26,088.00	15,826.63
5.100.721	Director of Music Programming Salary	0.00		885.89				
5.100.722	Music Director's Professional Expenses	0.00	260.00	0.00	1,820.00	(1,820.00)	2,600.00	2,600.00
5.100.725	Pianist/Accompanist - Payroll	150.00	1,105.00	3,200.00	9,945.00	(6,745.00)	13,261.00	10,061.00
5.100.728	Audiovisual Technician	361.00	667.00	1,806.75	6,003.00	(4,196.25)	8,000.00	6,193.25
5.100.731	Director of RE Salary	2,181.96	2,174.00	18,593.18	19,566.00	(972.82)	26,088.00	7,494.82
5.100.732	Director of Religious Education-Professional Exp.	0.00	217.00	710.39	1,953.00	(1,242.61)	2,600.00	1,889.61
5.100.740	Child Care	709.75	500.00	5,452.92*	4,500.00	952.92	6,000.00	547.08
5.100.820	Staff Pensions	343.00	343.00	3,087.00	3,087.00	0.00	4,121.00	1,034.00
5.100.910	Payroll Tax Expenses	854.13	600.00	6,625.88*	5,400.00	1,225.88	7,200.00	574.12
	Total Compensation & Related Expenses	\$12,512.52	\$21,993.00	\$108,827.03	\$197,417.00	(\$89,475.86)	\$263,365.00	\$155,423.86
	Total Expenses from General Fund	\$22,691.96	\$31,719.00	\$188,089.48	\$281,413.00	(\$94,209.41)	\$374,405.00	\$187,201.41
	Total Expense	\$22,691.96	\$31,719.00	\$188,089.48	\$281,413.00	(\$94,209.41)	\$374,405.00	\$187,201.41
	Difference	\$3,190.59	(\$5,195.00)	\$46,071.46	(\$42,697.00)		(\$56,105.00)	
				<u> </u>				
* - Income/Eypen	se exceeds amount budgeted to date							
- meome/Expen	be exceeds amount outgeted to date							

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		Unitarian Universalist Fellowship - Gainesville, FL		
		Budget Variance Report		
		March 2024		
Account #	Account Name			
Income				
Income to Gene	eral Fund			
Sustaining Gift	s-Members & Friends			
4.100.030	Current Years Pledges	March receipts are on target for the month. Pledge income is under budget by \$10,241 for the year.		
4.100.050	Sunday Collect/Unidentified Giving	Through March, Sunday collection is under budget by \$3451		
Miscellaneous .	Income			
4.100.210	Rental Income	Main rental income from the Gainesville Bridge Club and Joy of the Lord Outreach Ministries.		'
4.100.300	Special Activities-Auction	The \$215 income is from Susan Christy's yoga class		
4.100.330	Interest			
Expense				
Expenses from	General Fund			
Programs				
5.100.110	Membership			
5.100.120	UU Leadership			
5.100.130	Social Justice	payments in March include donation to ACLC to build a medicaid petition collection site near our entrance		
5.100.140	RELATE			
5.100.150	CUUPS			
5.100.240	RE Program Activities			
5.100.280	Hospitality Budgeted			
5.100.300	Special Activities and Auction Expenses			
5.100.310	Worship - Sunday Services	March's main expense was an honorarium to Rev. Tracie Barrett		
5.100.320	Music Program	music purchase and tuning of both pianos	,	
5.100.410	Canvass Expenses			
5.100.420	Fundraising Expenses			
5.100.430	Book Cart Expense			
Administration	& Operational Support			
5.100.010	Board Discretionary Funds			
5.100.020	Pastoral Care Expense			
5.100.030	Contributions to Reserves	Monthly payment, budgeted at 0 for this year		
5.100.520	Denominational Dues	Monthly payment. Our current dues are based on our 2021-2022 FY figures, which is why they are lower than normal.		
5.100.525	Insurance	manufigure out		
5.100.530	Office Expense	Includes contracts with Konica Minolta, MailChimp and Office 365. March's expenses look low because we got a \$552 refund from Konica		
		Minolta related to our shift to a new copier and double-billing.		
5.100.540	Bookkeeper	Contract with Mignon Craig, bookkeeper		
5.100.545	Telephone & Internet	Includes contract with Cox Communications, webhosts and other related services		
5.100.550	Utilities - Electricity	GRU/electric & water expenses. On March 19, our solar power array was connected to GRU's grid, but our latest bill doesn't reflect that		
		credit.		
5.100.560	Waste Disposal	Contract with Waste Pro		
5.100.570	Custodial Service	Contract with Waste Pro  Contract with One Guy Cleaning & Repair, Inc., Juan Rivera proprieter		
5.100.570	Custodial Supplies	Contract with one day cleaning & Nepall, Inc., Juan Nivera propheter		
5.100.575	Facilities Maintenance			
5.100.575	Backflow and Fire Suppression	In March, we had our annual fire system inspection		
5.100.580	Security & Safety	In March, we had our annual fire system inspection		
5.100.585	Pest Control	We are now paying for background checks using the Security line item.  Makessa Bost Control's applied to treatment was performed in Sentember.		
5.100.585	Other Expenses inc. Bank Fees	Melrose Pest Control's annual termite treatment was performed in September		
2.100.290	Other Expenses IIIC. Dalik Fees	We used this line item in February to track auction-related and "non-Vanco" credit card expenses As this is a non-budgeted line item,		
£ 100 505	WANCO Orling Platform and Park E	these expenses have been journaled into the 5.100.595 line item below.		
5.100.595	VANCO, Online Platform and Bank Fees	Vanco manges most of our online donations. The other online platforms we use include Venmo, PayPal and Stripe.		

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		Unitarian Universalist Fellowship - Gainesville, FL	
		Budget Variance Report	
		March 2024	
Account #	Account Name		
Compensation	& Related Expenses		
5.100.610	Ministers Salary	Rev. Barrett's monthly salary shows here. Balance for year also includes Rev. Lunsford's final paychecks	
5.100.620	Ministers Housing Allowance		
5.100.630	Ministers, In Lieu of Self Employment Tax		
5.100.640	Ministers Pension Fund		
5.100.650	Ministers Health Insurance	In July we paid for Rev. Christe's health insurance, reflected in the \$1471 YTD balance.	
5.100.670	Ministers Professional Expenses		
5.100.710	Congregational Administrator Salary		
5.100.712	Congregational Administrator-Professional Expenses		
5.100.720	Choir Director Salary	Payments to Tane' DeKrey	
5.100.721	Director of Music Programing Salary	In November, we paid Shana Smith out of this line item. She resigned November 9	
5.100.722	Music Director's Professional Expenses		
5.100.725	Pianist/Accompanist	In March, we paid Jane Kozhevnikova for one Sunday	
5.100.728	Audiovisual Technician		
5.100.731	Director of RE Salary		
5.100.732	Director of Religious Education-Professional Exp.		
5.100.740	Child Care	We are generally running over budget because of the childcare provider pay raise and extra hours for OWL classes, etc.	
5.100.820	Staff Pensions		
5.100.910	Payroll Tax Expenses	We are over budget mainly because this year we pay Rev. Barrett's taxes out of this line item instead of 5.100.630	

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		tarian Universalist Fellow solidated Fund Activity Ro				
73		Solidated Fulld Activity Ro	eport for March 202	<del>4</del>	П	
Thursday, April Account #	Account Name	Dag Dalamas	Receipts	Disbursements	Transfers/JE's	End Balance
Account #	Account Name	Beg Balance	Receipts	Disbursements	Transfers/JE s	End Darance
3.100.100	General Fund Balance	99,890.11	25,882.55	22,691.96	0.00	103,080.70
3.100.321	Minister's Sabbatical Fund Balance	27,908.58	0.00	0.00	0.00	27,908.58
3.201.120	CUUPS Support Fund Balance	631.00	0.00	0.00	0.00	631.00
3.202.100	Music Support Fund	1,087.00	0.00	0.00	0.00	1,087.00
3.203.110	Memory Garden Fund	458.11	0.00	0.00	0.00	458.11
3.203.120	Courtyard Fund Balance	2,500.16	0.00	0.00	0.00	2,500.16
3.203.130	Solar Panel Fund Balance	200.00	0.00	200.00	0.00	0.00
3.203.140	Intermim Ministry Fund Balance	49,406.00	15.00	0.00	0.00	49,421.00
3.203.150	Labyrinth Fund Balance	2,000.00	0.00	0.00	0.00	2,000.00
3.204.110	Book Cart Fund	849.90	0.00	0.00	0.00	849.90
3.206.100	Foundation Grants					
3.206.113	Youth Room Update (Grant) Fund Balance	1,355.87	0.00	0.00	0.00	1,355.87
3.206.114	General Assembly Youth Travel (Grant)	895.45	0.00	895.45	0.00	0.00
	Balance					
3.206.115	Banned Books (Grant) Fund Balance	73.95	0.00	0.00	0.00	73.95
3.206.116	Security Camera Grant Balance	600.00	0.00	0.00	0.00	600.00
3.206.140	UU Leadership Fund - Balance	4,619.40	0.00	0.00	0.00	4,619.40
3.210.100	CYREC					
3.210.110	RE Fund Balance	2,820.70	100.00	0.00	0.00	2,920.70
3.210.120	Youth Support Fund Balance	1,070.91	0.00	0.00	0.00	1,070.91
3.210.125	OWL Fund Balance	620.34	0.00	0.00	0.00	620.34
3.210.160	Playground/Coffee Fund Balance	95.00	0.00	0.00	0.00	95.00
3.216.100	Social Justice Fund					
3.216.110	Social Justice Unallocated Funds	3,160.25	100.00	0.00	0.00	3,260.25
3.216.150	Pineridge Fund	993.20	0.00	993.20	0.00	0.00
3.216.160	Share The Plate Balance	728.13	113.00	548.53	0.00	292.60
3.400.100	Future Funding & Capital Reserve Accounts					
	Balance					
3.404.110	Res. Fd for Large Scale Maintenance-	53,994.57	0.00	0.00	0.00	53,994.57
	Balance					
3.500.100	Land & Building Fund	1,105,900.00	0.00	0.00	0.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	0.00	0.00	0.00	62,670.00
3.500.155	Solar Fund Bank Account Balance	36,235.75	200.00	36,288.00	0.00	147.75
3.500.200	UUFG Foundation Balance	461,233.99	0.00	0.00	0.00	461,233.99
3.500.250	Ministers Discretionary Fund Bank Account	597.99	0.00	0.00	0.00	597.99
	Balance					
Total		\$1,922,596.36	<u>\$26,410.55</u>	<u>\$61,617.14</u>	<u>\$0.00</u>	\$1,887,389.77

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## Unitarian Universalist Fellowship -Consolidated Fund Narrative Report March 2024

Account #	Account Name	Name	Source	Purpose
				Designation Delia le de constituir de la
				Beginning Bal is last month's ending balance. Receipts are the total income for the month. Disbursements are the total expenses for the month. End
3.100.100	General Fund Balance			Balance equals the beginning balance, plus income, minus expenses.
3.100.100	General i unu Balance			This is a pass-thru account. We transfer this money to a separate checking
				account that the minister manages. Doesn't show up on the December report
3.100.301	Ministers Discretionary Fund Balance	Mary Anthony	Donations	because no activity or balance.
2.100.001	With Secret Discretionary Fund Bulance	ividity / thenony	Donations	Originally money reserved for a substitute Minister when our Minister goes
				on Sabbatical (Yrs 4-7) . Will be used to cover interim ministry expenses in
3.100.321	Ministers Sabbatical Fund Balance	Board	General Fund	coming years.
3.201.120	CUUPS Support Fund Balance	Debra Neill-Mareci	Donations	For Sacred Oak CUUPS group for ritual expenses and fire circle upkeep
		Beverly Sanders, Choir		
3.202.100	Music Support Fund	President	Donations/Events	For music program expenses not covered by the budgeted line item
				For the maintenance of the memory garden. Main expenses are name plates
		Pete Turner & Tamara		for deceased members and shrub spraying. Given annual expenses, this fund
3.203.110	Memory Garden Fund	Evonne	Donations	will likely zero out in FY 2024-2025.
				Funds remaining from drive to purchase benches and landscaping the
				courtyard. Funds are used for improvements and long-term maintenance of
3.203.120	Courtyard Fund Balance	Peggy Maloney	Donations	the courtyard. The main expense this year: mulching
				Pass through account used for donations for our solar panel project. Money is
3.203.130	Solar Panel Fund Balance	Mary Anthony	Donations	transferred into our Solar Panel checking account.
3.203.140	Interim Ministry Fund	Mary Anthony	Donations	Donated funds held to help pay salary and expenses of an interim minister.
	,			Funds to maintain and improve our labyrinth. Money transferred in July from
3.203.150	Labrynth Fund	Debra Neill-Mareci	Donations	Foundation grant line item per Denis Whittaker & family.
				Book purchase income will be reallocated from this fund into the General
3.204.110	Book Cart Fund	Paul Hargrave	Sales	Fund at the end of the year.
	Foundation Grants			
3.206.113				Fall 2022 grant to purchase new furniture, etc., for Youth Room. Balance to be
	Youth Room Update Fund	James Chase	Foundation	returned to Foundation
3.206.114				Spring 2023 grant to help youth travel to GA. Balance returned in March to
	General Assembly Youth Travel	James Chase	Foundation	Foundation
3.206.140	UU Leadership Fund	LDC	Foundation	
				OWL training and programs. Two OWL courses begain in fall 2023 with one
3.206.141	OWL Fund (Grant) Balance	James Chase	Foundation	class running through spring 2024.

Attachment 1 7 of 8

## Unitarian Universalist Fellowship -Consolidated Fund Narrative Report March 2024

Account #	Account Name	Name	Source	Purpose
	CYREC			
				To benefit children & youth. February activity reflects t-shirt purchases and
3.210.120	RE Fund Balance	James Chase		sales
			Fundraisers (pancake	
			breakfasts, CON fees,	
3.210.120	Youth Support Fund Balance	Janese Nix & Mary Bahr	car washes, etc.)	To support Youth Group activities and events
3.210.125	OWL Fund Balance	James Chase	Payments	Funds received to pay for OWL training and classes
3.201.160	Playground/Coffee Fund Balance	James Chase		To support playground equipment and supplies
	Social Justice Fund		1	I <del>-</del>
			S	To cover costs not budgeted for external events, membership fees to other
3.216.110	Social Justice Unallocated Funds	Mary Bahr	Directed donations	organizations, etc.
2 24 6 4 5 0	Provide Field	Maria Bala	Discount de contract	To pay for Pineridge expenses exclusively. In March, Social Justice supported
3.216.150	Pineridge Fund	Mary Bahr	Directed donations	programs at PineRidge that depleted this fund.
				On February 18, we collected \$548.53 for Florida Rights Restoration Coalition.
				Noting that we had already collected for FRRC in September 2023, Social
				Justice is designation the remaining \$292.60 in the account for Bread of the
2.216.160	Share The Plate Balance	Mary Bahr	Directed Donations	Mighty.
2.216.220	UU Service Committee Fund Balance	Mary Bahr	Directed Donations	Guest at Your Table collection - benefitting UUSC
	Future Funding & Capital Reserve Accts.			
		5 11:1: /5		This account is for large maintenance items (e.g., major fire suppresson
3.404.110	Res. Fd for Large Scale Maintenance- Balance	Facilities/Board	Board	system repair, air conditioners, roof replacement, exterior painting, etc.)
3.500.100	Land & Building Fund			This is an old assessment of the value of the land and buildings.
3.500.150	Furnishings & Equipment Fund			This is an old value of furnishings and equipment.
				Manay transferred from Colar Danel Fund hass through assount to have for the
		Leah Cobb Lee & Mary		Money transferred from Solar Panel Fund pass through account to pay for the installation of solar panels. In March, we paid our final installment. The Board
3.500.155	   Solar Fund Bank Account Balance	Anthony	Donations	may decide whether to continue maintaining the solar checking account.
3.300.133	Solar Fully Dalik ACCOUNT Dataffice	Anthony	טוומנוטווא	This number is provided by our Foundation's treasurer, updated as new
3.500.200	UUFG Foundation Balance	Foundation	Foundation	figures are made available
3.500.200	Foundation Donation Fund Balance	Touridation	i outidation	Pass through account to process donations to the Foundation
3.300.201	Touridation Donation Fully Balance	Leah Cobb Lee & Mary		This is the balance in the Minister's Discretionary Fund Bank Acct, updated
3.500.250	Ministers Discretionary Fund Bank Acct Bal.	Anthony	Donations	monthly.
3.300.230	ivinisters biseredionary runu bank Acet bar.	1/ artificity	Poliations	monuny.

Attachment 1 8 of 8

	Unitarian Universalist Fellowship - Gainesville FL Balance Sheet as of March 31, 2024		
Thursday, April			
Account #	Account Name	Beginning Balance	YTD Balance
Account #	Account Name	Degining Dalance	1 1D Balance
Assets			
Cash			
1.000.130	Ameris Bank-Checking	92,081.23	175,373.05
1.000.140	Ameris Bank-Money Market	81,074.95	81,472.97
1.000.155	Solar Fund - Checking	0.00	147.75
	Total Cash	\$173,156.18	\$256,993.77
Fixed Assets			
1.000.310	Building & Land	1,105,900.00	1,105,900.00
1.000.320	Equipment	62,670.00	62,670.00
	Total Fixed Assets	\$1,168,570.00	\$1,168,570.00
Other Assets			
1.000.410	UUFG Foundation	428,765.57	461,233.99
1.100.250	Ministers Discretionary Fund Account	627.99	597.99
	Total Other Assets	\$429,393.56	\$461,831.98
	Total Assets	\$1,771,119.74	\$1,887,395.75
Liabilities	#		. , ,
Current Liabilitie	es		
2.000.120	Payroll Taxes Payable	5.98	5.98
	Total Current Liabilities	\$5.98	\$5.98
	Total Liabilities	\$5.98	\$5.98
Fund Balance	Tom Zausantes	φε.σ	φεισο
3.100.100	General Fund Balance	57,009.24	103,080.70
3.100.321	Minister's Sabbatical Fund Balance	27,908.58	27,908.58
3.201.120	CUUPS Support Fund Balance	431.00	631.00
3.202.100	Music Support Fund	1,087.00	1,087.00
3.203.110	Memory Garden Fund	760.11	458.11
3.203.120	Courtyard Fund Balance	4,215.16	2,500.16
3.203.140	Intermim Ministry Fund Balance	5,663.00	49,421.00
3.203.150	Labyrinth Fund Balance	0.00	2,000.00
3.204.110	Book Cart Fund	312.00	849.90
3.206.100	Foundation Grants		
3.206.113	Youth Room Update (Grant) Fund Balance	1,463.36	1,355.87
3.206.114	General Assembly Youth Travel (Grant) Balance	4,188.80	0.00
3.206.115	Banned Books (Grant) Fund Balance	0.00	73.95
3.206.116	Security Camera Grant Balance	0.00	600.00
3.206.140	UU Leadership Fund - Balance	4,519.40	4,619.40
3.206.141	OWL Fund (Grant) Balance	598.07	0.00
3.206.211	Labyrinth Repair (grant) Balance	2,500.00	0.00
	Total Foundation Grants	\$13,269.63	\$6,649.22
3.210.100	CYREC		
3.210.110	RE Fund Balance	2,776.70	2,920.70
3.210.120	Youth Support Fund Balance	1,070.91	1,070.91
3.210.125	OWL Fund Balance	0.00	620.34
3.210.160	Playground/Coffee Fund Balance	95.00	95.00
	Total CYREC	\$3,942.61	\$4,706.95
3.216.100	Social Justice Fund		
3.216.110	Social Justice Unallocated Funds	2,882.72	3,260.25
3.216.150	Pineridge Fund	1,216.98	0.00
3.216.160	Share The Plate Balance	457.60	292.60
	Total Social Justice Fund	\$4,557.30	\$3,552.85
3.400.100	Future Funding & Capital Reserve Accounts Balance		
3.404.110	Res. Fd for Large Scale Maintenance- Balance	53,994.57	53,994.57
5.707.110	Total Future Funding & Capital Reserve Accounts Balance	\$53,994.57	\$53,994.57
2 500 100			
3.500.100	Land & Building Fund	1,105,900.00	1,105,900.00
3.500.150	Furnishings & Equipment Fund	62,670.00	62,670.00
3.500.155 3.500.200	Solar Fund Bank Account Balance	428,765.57	147.75
3.500.200	UUFG Foundation Balance Ministers Discretionary Fund Bank Account Balance	627.99	461,233.99 597.99
3.300.230	Ministers Discretionary Fund Bank Account Balance  Total Fund Balance	\$1,771,113.76	\$1,887,389.77
	Total Liabilities and Fund Balance	<u>\$1,771,119.74</u>	<u>\$1,887,395.75</u>

Attachment 2 1 of 11

#### **UUFG - Fellowship Council Meeting 04/09/2024**

#### Attendees:

- Rev. Dr. Tracie Barrett
- Mickael Hazlett, Facilitator
- Marylin Roberts
- Liz Stewart
- Susan Christy
- Beverly Snaders
- Leah Cobb Lee (just taking minutes)

#### Chalice lighting

#### Check-in

#### **Old Business**

#### Mike Hazlett:

- Norden Lucke and the Interim Minister Candidate Seach Team have updated the UUFG profile
  on the candidate search page; so far, we have one candidate but we need more information
  about the budget before they continue.
- Shortage of folks on committees and in key leadership positions (membership, safety committee, stewardship, etc.) also Susan Christy needs a coffee hour wrangler.

#### Liz Stewart:

- Problems with sound continue, outages on YouTube
- Erin is doing sound; Ricardo is going on vacation and we need a replacement
- Kirsten is handling the music and Noell is helping with the hymns
- Worried about the creeping attitude that the worship team is so good we don't need a minister
- Liz is stepping out of her role as Worship Chair at the end of the church year; no leads on who could take over.
- Liz has been doing Worship Committee for eight years

#### **Beverly Sanders:**

- May 3<sup>rd</sup> concert choir plus other UUFG musicians
- May 3<sup>rd</sup> will be the last thing Tane does with the choir before summer break
- Tane is a previous obligation with the Gainesville Community Playhouse, so Bev and some other choir members have practiced some songs on their own for the next couple of Sundays.
- There will be little choir activity this summer, they usually take a hiatus during the summer
- People who want to participate over the summer should reach out to Kirsten

#### Mike Hazlett:

- Safety Team needs more volunteers to be monitors
- Still working on getting cameras

Attachment 2 2 of 11

There are changes coming to the EOP in a couple months.

#### **New Business**

#### Mike Hazlett:

- Time and talent Survey; edited by various committee chairs
- 72 pledging units (out of 141), including 4 individuals who pledged through the Venmo account
- So far, \$269,000 has been pledged (more than last year, still short of this year's goal)
- People who have already pledged have increased their pledge by 24%
- Stewardship team is about to do phone calls to outstanding pledges
  - concern about people who feel we only call when we want money; there are talking points for the people who are doing the calling so they can also talk about time and talent.
  - o Calls should be done by Saturday night and have numbers by Sunday.
  - Liz offered to take pledge cards and surveys to TGIF and have them available for people who have not yet pledged
- Budget team met last night 80% sure we will be able to get a minister without cutting programs
- There is a special board meeting on April 16 to discuss the budget
- There are documents in the agenda from the stewardship team, including the letters that were mailed to outstanding pledging units
- Lots of spring activities:
  - o Judy Oltmans- Grace Marketplace
  - Pinewood volunteers
  - Banned book library

#### Marylin Roberts:

- Cranking up the mowers this Saturday
- Also raking around the building
- Foundation grant to get updated LED lights
- Facilities participated in the Pineridge group for the first time
- Sent out a call for volunteers to do jobs during the week that don't require power tools

Mike Hazlett: Jeff Stevens wants permission from the Fellowship Council to stage a street performance *To the Moon* 

- Questions from the council: What is a street performance? Will this be a fundraiser?
- Mike asked Jeff for more info, will send it out as soon as he gets it

Mike Hazlett: Jonathan Coron suggested a UUFG cookbook

Marylin says there used to be one

#### Susan Christy:

More about the work at the Pineridge activity center:

Attachment 2 3 of 11

- o there was no place to store bags and coats and activities stuff for the kids, but Marylin put up 14 hooks, built cubbies, and built a window seat with a place for storage.
- Marilyn transformed the room!
- UUFG Advertising
  - Susan and Tim Christy want to get advertisements for UUFG in three different print media: The Iguana, Alligator, and Mainstreet Daily News
  - o rotation of four ads
  - o wants support from the Fellowship Council before taking it to the board

#### Rev. Dr. Tracie Barrett:

- Optimistic about pledge drive
- If it's not enough, does the congregation want to take a leap of faith?
- The year has brought the congregation closer
- Always talking UUFG up!

Mike Hazlett: \$60,000 was pledged last year by members who have not yet pledged this year

#### Liz Stewart:

- Care Team is doing wonderful work
- Michelle Montague was helped out and was reluctant to do a thank you, but was encouraged by
   Liz so that other people would know about the Care Team
- If a UU minister is doing the job well, you barely know they're doing it, and the same is true with the care team.
- Wants people to know that there's a lot going on behind the scenes that the members don't see, so they don't see the amount of work being done without a minister.

Extinguishing the chalice flame.

Notes graciously taken by Leah Cobb Lee.

Submitted with Attachments by Michael Hazlett

Attachment A: Worship Team Report

Attachment B: Safety Committee Report Notes

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#### **ATTACHMENT A – Worship Committee Report**

# Worship Team Report to Fellowship Council April 9, 2024

It has been another roller coaster ride for Worship this month! A few of the highlights are recorded here:

- Problems with sound continue and are being bombarded with many different attempts at solution. Based on knowledgeable assistance from Jim Benedict, choir member and Supporting Friend, two relatively inexpensive headset mics were ordered in an attempt to eliminate the static crackling noises we have experienced. In their initial debut, the noise was still evident. In response, Jim has donated nearly \$1000 of his own money to purchase a state of the art set. We are hopeful to have it installed soon. Stay tuned.
- After experiencing outages with YouTube itself as well as a disconnect between our new computer and the capacity for streaming, our success is better but at this point I would still call it intermittent. Stay tuned here as well.
- Erin Parish continues to be our rock in the tech booth. Ricardo is supportive and continues to improve his skills while sharing expertise with us. However, after the April 21, 2024 service, he will go on vacation for the summer. An attempt to find a temporary replacement is underway by James Chase who might know a young person who would like a part-time summer job.
- Kirsten Flamand continues to perform an essential role coordinating the music for services among Tane', Choir, and the Worship Team. She also tirelessly updates and changes our Sanctuary aesthetics almost weekly. She is integral to our success. Special thanks to choir member Noelle Silke for her role in selecting the hymns for Sunday services.

Attachment 2 5 of 11

- We have received a tremendous amount of positive feedback for services, which in and of itself is wonderful. However, I am leery of the creeping attitude among some congregants that "we are doing so well, we don't need a minister." It is troublesome in regards to the pledge drive and congregants perhaps underestimating the need for a minister to support the Worship Team.
- In conjunction with this, at our monthly WA meeting on April 2, 2024, I gently announced to the Team that I will be stepping out of my role as Worship Chair at the end of the church year, June 30, 2024.
- In an interesting aside, there didn't seem to be a way for me to resign, as there is no formal structure as to how a Worship Chair comes to be. I came onboard guided by Rev. Maureen, through Rev. Cathy, and then more firmly ensconced during the pandemic with Rev. Christy. No Board sanction happened to my knowledge. I submitted my projected plan to Cam in an email and copied the Board. I have had no formal recognition of this to date.
- Our calendar is full for April, but we are in need of suggestions and volunteers to fill the pulpit for May and June. As always, we solicit input for same.

Respectfully submitted, Liz Stewart, Worship Chair Attachment 2 6 of 11

# ATTACHMENT B – Safety Committee Report and Notes SUNDAY MORNING UUFG CAMPUS LOCK-UP SUMMARY

<u>Introduction:</u> The securing of our valuable campus is extremely important as we want to prevent any type of criminal activity that would be destructive. Not all crime can be prevented, but many things can. We all have a hand in helping to secure our "home."

<u>Instructions:</u> This form should/must be used when the campus is locked up for the day on Sunday. The completed form should be placed under the door leading to Cam's office. For each activity completed, the person who completed it should write down their name. There will be occasions when a non-member may or must complete this checklist.

Today's date: \_\_\_\_\_\_

_
Name of person who
completed this item
share: (Please print neatly).

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\_\_\_\_\_



#### **SAFETY TEAM MEETING NOTES**

March 19, 2024

In attendance: Cam Pierce, David Willkomm, Jonathan Coron Joseph Rowe

<u>Meeting summary notes by:</u> Jonathan Coron, Safety Team Chair **CC:** Members of the Safety Team, UUFG Board and Facility Administrator

Should the EOP be given to all committee chairs? Liz Stewart already has one. Perhaps a link for the EOP could be placed in The Gazette? This was approved. The final decision on this should be put to the board. The Fellowship Council should be informed of this as well.

We reviewed Gene Cowell's "Did you know" piece for The Gazette. We will edit out the words "cue cards" from what he wrote.

Jonathan suggested we each review the entire EOP and highlight areas that we think might need to be updated. Editing would be done at a future meeting. Cam will send out the current version of the EOP for review. Please look for it in your email. David suggested not to send out the EOP to anyone else at this time. (As of the typing of these notes, Jonathan believes the review can also be done by Harry if he is interested given the huge amount of effort he made to create it in the first place).

David and Jonathan removed the donated slide from the children's playground. James deemed the slide unsafe for the children to use and he pointed out the issues to David who then shared the information with Jonathan. James requested that the two metal poles from the slide be left in place for use with a future children's event. David had donated the slide at an earlier date. The donation of the item was appreciated. (This next sentence was added later after the meeting)... All items donated probably should be reviewed by the safety team and or others before being used. This issue could be taken up at the next month's meeting.

Attachment 2 8 of 11

Joe provided us with an update on the video cameras. He mentioned that he had spoken with a member of the UU Trauma Response Ministry to get feedback about such cameras. Joe mentioned that the group will do a pilot project with perhaps 6 UU facilities around the nation to see what might be the best approach to use. If our fellowship is chosen, we would receive the video cameras for free. (After the meeting) Jonathan sent an email to the Trauma Response Ministry to encourage them to request our EOP and hopefully chose us as one of the members of the pilot study. No response has been provided as yet so we don't know their timing. Jonathan can reconnect the Trauma Response Ministry to see if they have any updates for us.

Joe said that Reverend Tracy had a video camera system installed at their UU facility in Orlando. Let's contact her to find out what system they chose, why they chose, how it is working for them. The Athens Georgia fellowship was also contacted by Joe as they also have a video camera system.

Joe said that there are three camera system types. One is where all the recorded data are kept internally. The other is "cloud" based where data is stored. The 3<sup>rd</sup> type is where a company is paid to review the video recordings as they occur and monitor them for potential safety issues. Ultimately the decision as to type of camera system should be made by the board. What is our recommendation for them perhaps in order of preference.

Cam mentioned that some members have an interest on the part of getting video cameras. One example: Debra Neil Mareci observed that some non-members have been using the fire pit for their own purposes. (Jonathan after the meeting while typing these notes) feels that a strict policy be in writing and probably posted that the fire pit is only for member use and only under strict supervision. This sign proposal could be taken up at our next meeting. Perhaps such a caution would prove helpful if there were ever an uncontrolled fire that might occur and an insurance and danger issue might be the result.

A total of six cameras have been requested so far by various members/committee chairs. Joe mentioned that battery operated cameras will not work for our needs. Most camera systems can be monitored from one's cell phone. David mentioned that some members are skeptical about giving a copy to the police of recorded videos given how police forces around the nation have misused such electronic data. What if the police were to do "bad" things with our videos. Joe mentioned that the Ring brand of video cameras only turns on when there is some type of action (activity) that starts occurring. He also clarified that only 30 days of camera video are commonly stored in the cloud once it has been updated (and then erased?). He also mentioned that

Attachment 2 9 of 11

whatever system is purchased must be "modular" in nature so it can be easily added to.

Signage about the use of the cameras must still be determined by the board. Should there be signage? If so, how should they be worded? How many signs? Such signs are readily available.

There is currently a \$600 grant that has been provided to the Safety Team for the purchase of a camera system. More funds might be needed in order to get the system that is being purchased. What if we need more funds and what if the current funds are not used yet due to a pending decision on them. Will additional funds need to be formally requested before the expiration date for applying for new grants?

Last week, Jonathan had a very informal, unscheduled, short discussion with Marilyn about whether we need to protect the solar powered systems/control mechanism that are located on the north side of the sanctuary. When viewed, the system looks very robust. We currently believe that the system is likely strong enough to withstand most attempts at possibly doing it some harm.

Jonathan recommended the creation of an up to date lock-up procedure relating to all the building of the fellowship campus to be required for use every Sunday. Cam mentioned that on a number of occasions he has come to the fellowship in the morning to find that a door or two was left unlocked!

Diana Hagan requested that she no longer be part of the RE monitors. The board is (likely) aware that our team is having some challenges with filling out all the Foyer and RE monitor slots. Our group and others could actively look for new members willing to participate in acting as such monitors. Perhaps the board has some additional insights for us to consider. We could again put a blurb in The Gazette asking for members to step up with this need. Unfortunately, most groups at the fellowship could use greater participation.

(Jonathan's idea as he is typing these notes) Have we ever thought of taking real ads for The Gazette from liberal groups that we would be likely to agree with or support? The ads could raise additional funds for the budget of our fellowship. Perhaps in-kind ads in other publications could be done to help promote our fellowship?

We spoke about how the Foyer monitor(s) should position themselves during the service. It was agreed that they should be inside the building with all doors to the fellowship be locked especially the ones in the social hall and kitchen.

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The exiting of children during the Sunday service to the foyer is potentially problematic unless there is a member of the Safety Team available to open the doors. What if a "questionable" individual were right outside the doors. Alternatively, James or another adult would need to be available to let the children out. A policy should be discussed at our next meeting.

On a tangential issue, Debra is almost always an usher for services. We wondered if she might get burned out from collecting money "for the plate." She and the other usher (Often Fred) must then count the money together in the social hall. They count the money outside of view of any windows. Great thinking on their part!

James will be coordinating the RE monitors. We hoped that she could use the parents of some of the kids in the programs. We should communicate with her so we are all on the same page as to what is happening. Perhaps her RE monitor schedule could also be placed in The Gazette for the month like David provides to Cam. Joe mentioned that there might not be the need for RE monitors once the video cameras are being used assuming there are one or more in the RE area.

David asked whether our meetings could start at 12:30 instead of 2pm. No decision was made on this issue. Let's make this an agenda item for our next meeting.

The two Jewish facilities in town employ off-duty police to be present. This is done for their Saturday services. Note that each police officer costs \$60/hour for a minimum of 3 hours. We all believe that such an expense was not likely to be affordable for our Sunday services. Also, police presence might be very off putting for members and visitors. As I am typing these notes, we are very fortunate that no extreme violence has occurred at any UU fellowship. Had such an event or two or more happened, the need for police presence might become a different discussion.

On another tangent, David (who is part of a small team working on this) was asked whether there is a completed form to be used for current members who are not attending services. Cam mentioned that there is a form that has been done been done but not finalized. Cam mentioned that we do not know who is viewing the services from home as we only get a total number, not specifically who they are.

Cam mentioned that we are evaluating who is paying their pledge but is not an active member. Some people come to the fellowship to participate in activities but are not members. This has always been permitted as far as is known. It is one way we serve the community. Cam mentioned that there was an effort made last fall to purge the list of members versus non members who are in the directory.

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There was an election going on during our meeting. Cam was asked as to how the election staff locked up after the elections are over. He said that he educated them as to how to do this. The precinct clerk takes charge of what must be done.

#### **HOMEWORK for team members:**

- 1. Review the EOP that Cam is sending out.
- Create the beginning design for the Sunday lock-up checklist that includes, among other things: Locking doors in kitchen, social hall, front doors, common room, back of choir room. Locking keys in the lock box
- 3. Deciding what groups or individuals will be required to use the checklist and where the completed lists will be placed so they can be reviewed at a later date.

# Re: [Safety] UPDATE ON WEAPON SIGNAGE ISSUE

Jonathan Coron via Safety <safety@lists.uufg.org>

Mar 27, 2024, 1:54 PM Rep ly

to Tim, safety

I just received a call back from Sargent Girard (GPD) who I spoke with yesterday about a gun sign on campus direct people NOT to bring a weapon anywhere on our property. He spoke with the GNV legal council who said that there are no specific wordings or sizes of letters to inform visitors or members not to bring weapons. There is even no location that is specified for such signs or how many signs. The sargeant also said that the legal council suggested we talk with our own legal council for final advice. I am unaware if we have any legal council as we don't want to infringe on another's rights to have a weapon though we in fact do. We could be in violation of a civil lawsuit. Imagine that!

Attachment 3 1 of 2

#### Summary of March 2024 UUFG Governing Board Meeting Minutes

- Board approved UUFG Choir concert to be held May 3 at UUFG.
- Ricardo's last day in tech is April 21, he will be back August 25.
- 1<sup>st</sup> reading of Worship Committee charter.
- Admin report: Zoom account changing, server account changed.
- James Chase, Director of Lifespan Development, asked Board to approve them starting an online store to sell chalices and t-shirts to raise money for Religious Education. James has commissioned artists to make chalices for people to buy for their homes and to give to new members. Board unanimously agrees to move forward on this.
- No weapons sign: Leah Cobb Lee, due to Florida law we have to have no weapons sign, we need to reach out to Alachua County Sheriff's Office and other churches to get their interpretation of the law. David Willkomm will ask Jonathan Coron to follow up.
- Solar array rebate: Tim Christy, Federal rebate is 30%, thanks to Mary Anthony that is \$27,000.00, thought we could do it ourselves but because there are a lot of forms, the Solar Team asks the Board's permission to ask congregation to recommend tax accountant that can help, may have to pay someone. Tom Mareci **MOTION** to approve request to hire someone to help with filing the solar rebate. Mike Hazlitt seconds. Unanimously **APPROVED**.
- Leadership and Governance: Norden Lucke, have interviewed one person for minister position, in holding pattern right now, have to see budget. Tom Mareci, is this for interim or contract? Norden Lucke, either/or.
- The Care Team wants to know if it's possible to use Minister's Discretionary Funds to monetarily help people who need rides to church while there is no minister. Rev Tracie Barrett, Minister's Discretionary Fund is usually used for short term emergency situations, not a recurring thing and not for a person coming back multiple times. Tom Mareci,can we set up zones to give people rides? Rev Tracie Barrett, I like the idea of splitting area into zones, need to remind congregation that are all part of Care Team. Tim Christy, sounds like idea to go back to Care Team and go back to ride sharing.
- Policy manual: Norden Lucke, Kristin Stevens wants to be on Policy manual Review Committee, need to get with her and get together.
- Emerging concerns: Erin Parish, Ricardo ,on Tech Team, is out for summer, it would be good to have others who could fill in if I got sick. Mary Anthony, it's not sustainable for you to do it by yourself. Liz Stewart, the Worship Committee discussed not doing services in the summer and it was unanimous that we continue to do services. Tom Mareci, maybe one of the youth would be interested.
- Request for tabling: Congregant who teaches at Resilience charter school asking to have collection for kids to go on trip. Discussed and decided can put on News and Needs but no tabling, not UU related. Leah Cobb Lee, I will get with person.

- Calendaring and action items: Board meeting for budget, Tuesday, April 16 at 6:30. Congregants can attend.
- Next regular Board meeting April 22.

Respectfully submitted by

Erin Parish

**Board Secretary** 

To: Governing Board From: Cam Pierce Date: April 18, 2024

RE: Monthly Congregational Admin Report to the Board

### **Membership Numbers**

We currently have 155 members and 24 supporting friends on our rolls. Recent new members include Susan Cone, George Dondanville, Damien Boada and Gracelyn Klettner. Carolyn Curtis, Hans Alborn and Heather McAuslane have resigned from membership.

## **Sunday Service Attendance**

#### Sundays, March 2024 –

- Average in person attendance for five Sundays: 85
- Average YouTube visits for five Sundays: 97
- Total average participation for five Sundays: 182
- Current YouTube subscribers: 301

Date	YouTube	In-Person Attendance	Total
3/3/2024	101	70	171
3/10/2024	105	86	191
3/17/2024	84	84	168
3/24/2024	120	100	220
3/31/2024	75	87	162

#### Sundays, March 2023 –

- Average in person attendance for three Sundays: 64
- Average YouTube visits for four Sundays: 71
- Total average participation for three Sundays: 141
- Current YouTube subscribers: 240

	Date YouTube		In-Person Attendance	Total	
3	3/5/2023	56	5	Not available	
3,	/12/2023	50	)	64 adults	114
3,	/19/2023	59	)	50 adults	109
3,	/26/2023	122	<u> </u>	77	199

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# **Attendance for February and March**

02/01/2024	Chalice Choir	K Flamand	16
02/03/2024	Friends of the Courtyard	P Maloney	7
02/04/2024	HUUGG / Humanist Class	K Anderson	12
	Childcare		7k + 2a
	Sunday Service - in person		75a
	Sunday Service - online		107
	Chidren's RE		4k + 4a
	OWL Class	J Chase	
	Touchstone Discussion / Adult RE	K Rahn	5
	1619 Project Discussion	M Bahr	24
02/06/2024	Morning Meditation	P Turner	10
02/06/2024	Worship Team	L Stewart	6
02/08/2024	UUFG Men's Lunch Group	T Bullock	13
02/08/2024	Chalice Choir	K Flamand	16
02/09/2024	TGIF Celebration	R Dinklage	12
02/10/2024	Buildings & Grounds Work Morning	M Roberts	9
02/11/2024	CYREC	J Chase	-
<i>-,</i> , :	Sunday Service - in person	0 0.1.000	81
	Sunday Service - online		92
	Newcomers Orientation	J Kendall	4
	Childcare/Children/RE	J Chase	8k + 2a
	OWL Class	J Chase	8k + 2a
02/12/2024	Care Team	J Wright	12
02/13/2024	Morning Meditation	P Turner	13
02/13/2024	Safety Team	J Coron	4
02/13/2024	Fellowship Council	M Hazlett	8
02/13/2024	Young Adult Group	K Hagan	4
02/15/2024	Choir Rehearsal	K Flamand	16
02/13/2024	UU Book Circle	M Soles	9
	HUUGG / Humanist Class	K Anderson	11
02/10/2024		K Alluerson	79
	Sunday Service - in person Sunday Service - online		79
	•	J Chase	12k + 2a
	Childcare/Children/RE OWL Class		
		J Chase	8k + 2a
02/10/2024	Social Justice Circle	M Bahr	11
02/19/2024	Finance Committee	J Wright	9
02/20/2024	Morning Meditation	P Turner	6
02/21/2024	Questors Touchstone Group	D Neill-Mareci	4
02/22/2024	Choir Rehearsal	K Flamand	14
02/24/2024	Rummage Sale	M Roberts	Many!
02/25/2024	Sunday Service - in person		67
	Sunday Service - online		66
	Town Hall Meeting	J Wright	01 0
	OWL Class	J Chase	8k + 2a
00/00/00	Childcare/Children/RE	J Chase	8k +2a
02/26/2024	Governing Board	E Parish	14

Attachment 4 3 of 5

	Attachmer	nt 4	3
02/27/2024	Morning Meditation	P Turner	8
02/28/2024	Young Adult Group	K Hagan	
02/29/2024	Choir Rehearsal	K Flamand	14
03/02/2024	Kripalu Yoga	S Christy	10
03/02/2024	Friends of the Courtyard	P Maloney	5
03/02/2024	Interim Ministry Search Team	N Lucke	6
03/03/2024	HUUGG / Humanist Class	K Anderson	16
	Sunday Service - in person		60
	Sunday Service - online		101
	Childcare/Children/RE		8k + 2a
	OWL Class	J Chase	7k + 2a
	1619 Project Discussion	M Bahr	16
03/05/2024	Morning Meditation	P Turner	10
03/05/2024	Worship Team	L Stewart	10
03/07/2024	Chalice Choir	K Flamand	14
03/08/2024	TGIF Celebration	R Dinklage	15
03/09/2024	Kripalu Yoga	S Christy	8
03/09/2024	Interim Ministry Search Team	N Lucke	6
03/09/2024	Buildings & Grounds Work Morning	M Roberts	5
03/10/2024	CYREC Steering Committee	J Chase	
	Sunday Service - in person		72
	Sunday Service - online		105
	Newcomers Orientation	J Kendall	3
	OWL Class	J Chase	8k + 2a
	Childcare/Children/RE		12k + 2a
	Literati Book Circle	L Stewart	3
03/11/2024	Care Team	J Wright	12
03/12/2024	Morning Meditation	P Turner	9
03/12/2024	Fellowship Council	M Hazlett	7
03/13/2024	Young Adult Group	K Hagan	
03/13/2024	UUFG Men's Lunch Group	T Bullock	9
03/14/2024	Chalice Choir	K Flamand	14
03/16/2024	Kripalu Yoga	S Christy	7
03/16/2024	UU Book Circle	M Soles	6
03/17/2024	HUUGG / Humanist Class	K Anderson	12
	Sunday Service - in person		73
	Sunday Service - online		84
	Childcare/Children/RE		9k + 2a
	OWL Class	J Chase	10k + 2a
	Social Justice Circle	M Bahr	12
03/18/2024	Finance Committee	J Wright	8
03/19/2024	Morning Meditation	P Turner	10
03/19/2024	Safety Team	J Coron	4
03/20/2024	Questors Touchstone Discussion Group	D Neill-Mareci	4
03/21/2024	Chalice Choir	K Flamand	14
03/23/2024	Kripalu Yoga	S Christy	8
03/23/2024	Interim Ministry Search Team	N Lucke	5
03/24/2024	Sunday Service - in person		89

Attachment 4 4 of 5

	Sunday Service - online		120
	Childcare/Children/RE		9k + 2a
	OWL Class	J Chase	9k + 2a
03/25/2024	Governing Board	E Parish	
03/26/2024	Morning Meditation	P Turner	8
03/27/2024	Young Adult Group	K Hagan	
03/28/2024	Choir "Field Trip"	K Flamand	8
03/30/2024	Kripalu Yoga	S Christy	6
03/31/2024	Messy Playdate	J Chase	29K + 17a
	Sunday Service - in person		75
	Childcare & RE		9k + 3a

#### **UUFG Office Notes**

#### **Rentals**

Our main two renters are Gainesville Bridge Club and Joy of the Lord Outreach Ministries, which continues to use our Fellowship Hall on Sundays. The Bridge Club is considering shifting its Monday meetings to longer afternoons and giving up their claim on Monday evenings because of declining attendance. In March, our rentals also included Paynes Prairie Chapter of the Florida Native Plant Society. In April, Life Line Screenings again used our Social Hall. This spring, we do not have anyone renting our Sanctuary for concerts on our calendar.

#### **Mailings & Communications**

I continue to send the link to monthly Touchstone Journals via MailChimp with some hard copies mailed to a few members who requested that service. Also as usual, I sent out anniversary letters to all members who have joined the Fellowship in any given month as well as creating weekly Gazettes.

In March, I have assisted the stewardship committee with two mailings.

#### **Finance & Stewardship**

This past month, I assisted the stewardship committee and finance committees by processing pledges and providing timely reports on the status of our pledge drive, so that the Finance Committee could recommend a budget to the Governing Board.

#### **Bookkeeper Position**

We still need to find a replacement for Mignon, but we are slow walking that process as Mignon is happy for the time being.

#### **Safety Committee**

I attended the April Safety Team meeting, chaired by Jonathan Coron. The Safety Team, especially benefitting from Jowe Rowe's work, is considering options for installing video cameras. The Safety Team is also reviewing the Emergency Operation Plan documents for revision.

#### **Front Sign**

I have been changing messages on the front sign to reflect upcoming service titles or speakers.

Attachment 4 5 of 5

#### **Facilities**

Our Solar Panels were installed and became operational on March 19. Tim Christy and I are monitoring their productivity using an app on my phone.

#### **Personal Time**

I took take time off from Thursday, April 11 and Friday, April 12 to help my son Nicholas move from Tallahassee to Charlotte, NC, where he has accepted a new job.

Attachment 5 1 of 3

# Alachua County Ceasefire Resolution Endorsement

Hello,

Calling all Alachua County community organizations, faith-based groups, clinics, unions, student groups, and businesses to endorse the Alachua County Ceasefire Resolution.

If your group is in support of the county's Ceasefire Resolution (calling for an immediate and permanent ceasefire) - please complete this google form as soon as possible. Although this resolution did not pass when it was on Alachua County Board of County Commissioners' agenda in January 2024, it is being re-introduced - and we are hopeful it will be on the agenda in April 2024.

Also- there will be an Alachua County Ceasefire Coalition Meeting on April 7th 4pm-6pm - where we hope to have a rep or 2 from each endorsing organization present. Once you fill out this form, we will contact you with more info about the meeting.

#### Thank you!

Read the resolution <u>here</u>. (This version made it on to the BOCC's agenda in January, but did not pass. If the resolution makes it on the agenda, it will be edited with updated statistics.)

On April 23rd, we are asking for each endorsing organization to send representation to attend the County Commissioners' Public Comment 12noon-1:30pm. We ask for each organization to write an (up to 3 minute) statement- and have one representative from the org deliver the message. Please email HCW for Gaza to discuss Public Comment Strategy/ Talking points. healthcareworkers4gaza@gmail.com

Attachment 5 2 of 3

#### **Resolution 24-**

# A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF ALACHUA COUNTY CALLING FOR A CEASE-FIRE AMID THE ONGOING ISRAEL-HAMAS WAR IN GAZA

- **WHEREAS,** all human life is precious, and the targeting of civilians, no matter their faith or ethnicity, is a violation of international humanitarian law; and
- **WHEREAS,** between October 7 and December 31, 2023, armed violence has claimed the lives of over 20,000, with more than 40% being children, and wounded thousands more; and
- **WHEREAS**, the proportion of Gazans who are now internally displaced persons, living in shelters after the destruction of their homes and communities, is estimated at more than 1.9 million people;
- **WHEREAS,** a humanitarian pause was not sufficient to improve access to clean drinking water in Northern Gaza, even as humanitarian convoys were finally able to access the area, because of the lasting damage and destruction and fuel shortages,
- **WHEREAS,** hundreds of thousands of lives are at imminent risk due to acute violence, infectious diseases, and dehydration if a ceasefire is not achieved and humanitarian aid is not delivered without delay; and
- **WHEREAS**, anyone in public office has the responsibility to use the platform provided by their office to advocate for measures that will result in the least amount of death and violence; and
- **WHEREAS**, the Federal Government holds immense diplomatic power to save Israeli and Palestinian lives.
- NOW THEREFORE, BE IT RESOLVED BY THE COUNTY COMMMISSIONERS OF ALACHUA COUNTY, FLORIDA:
- Section 1. urges the Biden administration to continue working to facilitate the deescalation and an immediate, permanent, ceasefire to urgently end the current violence; and
- Section 2. calls upon the Biden administration to ensure the provision of humanitarian aid, and enable reliable access to clean] water, electricity and other human necessities for people in Israel and Gaza.
- Section 3. that upon passage, a copy of this Resolution be sent to the Office of U.S. President Joe Biden, the Office of U.S. Representative Kat Cammack, the Office of U.S. Senator Rick Scott, and the Office of U.S. Senator Marco Rubio.

Attachment 5 3 of 3

Section 4. This resolution shall take effect immediately upon its adoption.				
DULY ADOPTED in regular session this _	day of	, A.D., 2024.		
	Board of County Commissione of Alachua County, Florida	rs		
ATTEST:	By: Mary C. Alford, Chair			
J.K. Irby, Clerk	APPROVED AS TO FORM:			
(seal)				
	Alachua County Attorney			

Attachment 6 1 of 2



4225 NW 34th St. Gainesville, FL 32605

Directors: Jeanne Gossman, Cindy Pabst, Kristin Stevens, Sandra Topp, Pete Turner

The UUFG Directors met April 12, 2024, and approved the following grants.

Social Hall Light Fixture Grant Facilities: Marilyn Roberts \$ 1457.00

In the Social Hall currently the ceiling lights are outdated and some are not functioning. The project will replace 12 existing recess cans with new LED type cans and flat wafer type lights.

#### Sound System Upgrade for the Sanctuary Worship Team: Liz Stewart, Debra Neill-Mareci \$ 834.00

It has become evident that the current sound system is unreliable and occasionally "drops out" causing service interruptions. This grant proposes the purchase of 2 Shire cabled microphones, 2 Atlas IED mic stands and 2 Atlas boom extenders. This will complement and augment the current equipment. This will assist people using the hearing assist systems.

#### Hospitality/UUFG Kitchen Supply Replacements Facilities: Debra Neill-Mareci \$ 742.00

The kitchen currently houses a multiyear collection of plates and serving platters that are heavy and difficult to lift and store. The kitchen needs lightweight, unbreakable matching plates, bowls and stackable glasses.

The project will replace dinner plates, small plates, serving platters, glasses, washable cutting board set and knife sharpener to reuse the current knives. The lightweight supplies will be easier for the volunteers to lift and occupy less space in the cabinets.

Attachment 6 2 of 2

#### Memory Garden Camelia Clean Up Facilities: Joy Avery, Marilyn Roberts \$ 2075.00

The Memory Garden is populated with 44 beautiful and colorful camelias. Unfortunately, the shrubs are covered with prickly vine and Virginia creeper. Weeds are growing up from the ground and vines are descending from the trees.

The area needs pruning and cleanup that requires professional equipment, expertise and labor. The grant will contract with a licensed, insured maintenance crew to clean and prune the area.

The Memory Garden is a special place. It is a place of tranquility and deserving of proper care and maintenance.

#### **Summary:**

These grants are in keeping with the goal of making UUFG a welcoming, environmentally responsible campus.

The grants are within Procedure 10.3: "Grants shall be made for projects advancing the mission of UUFG with an emphasis on programs and purchases not in the purview of the UUFG operating budget."

Respectfully submitted,

Jeanne Gossman, Chair UUFG Foundation

Attachment 7 1 of 2

# Short Survey for Former or Inactive Members and Friends of the Unitarian Universalist Fellowship of Gainesville (UUFG)

As a former or inactive UUFG member or friend, we would like to ask you to help us understand why you are not an active member of our UUFG community. We would appreciate your help in answering the questions below and on the following page. Your answers will help us improve our community and better serve you and your needs. We miss your involvement in UUFG and invite you to return and give us another chance to be your spiritual and support community.

Please use the enclosed stamped and self-addressed envelope to return this survey questionnaire.

If you are comfortable sharing your personal information (only to be used for UUFG officers or other responsible members to contact you about your answers and concerns), please give

- 1) Your name and any preferred pronouns (he, her, they, etc.)
- 2) Your phone number, including area code (cell phone and or home phone)
- 3) Best email address for you
- 4) Your preferred way(s) for us to contact you (email, phone, text, other)
- 5) Best day(s) and time (s) for us to contact you.

If you don't want to share your personal or contact information, please answer (a) or (b)

- (a) I am willing to give my name, but please do NOT contact me.
- (b) I prefer to remain anonymous—but please feel free to use my answers.

Thank you for taking the time to answer these questions and questions on the next page. Your answers will help us make UUFG a better community.

If you have questions, please contact....at

#### Here are the questions (please circle all that apply):

- 1) What prompted you to attend UUFG services?
  - a. UUFG Website information
  - b. Minister Contact
  - c. Members outreach to you
  - d. Other reasons---please give detail.

#### 2) What did you like about your experience at UUFG?

- a. Sunday sermon message
- b. Music program
- c. Children's program.
- d. Interaction with congregants (conversations, TGIF, etc.)
- e. Activities in which I enjoyed participating (please give details)
- f. Other considerations; please give details

#### 3) What are the reasons you decided to leave UUFG or decided not to join?

- a. Joined a different church, synagogue, or other spiritual home.
- b. No minister or felt minister (when we had one) was not responsive to my needs.
- c. Sunday sermons or other parts of the service
- d. I did not feel welcome at UUFG (if possible, please give details below)
- e. Not enough activities that met my needs, interests, or talents and skills
- f. Health or personal reasons (Would you like the UUFG Care Team to contact you?)
- g. Other considerations; please give details.

# 4) What changes could we make in order for you to consider joining, rejoining, or becoming more active in UUFG?

- a. More youth programming.
- b. Adult religious education program.
- c. Other considerations; please give details